

**All Parish Councillors are duly summoned to attend
the Meeting of Abbotts Ann Parish Council to be held
on Thursday 3rd December 2020 at 19:00**

**Place: Due to Coronavirus (Covid 19) restrictions this meeting is held via a videoconference call
using the Zoom platform: <https://us02web.zoom.us/j/87915354025?pwd=OG5nY0lXbldCZ0VpTHpsL05heENkUT09>**

Meeting ID: 879 1535 4025 Password: 663432

Members of the press and public are welcome to attend this meeting using the above meeting details.
Members of the public who wish to raise questions or comment on any item on the agenda are asked to send their question/comment by email to the Clerk, to be received by Tuesday 1st December 2020.

AGENDA

Item	Agenda Item
1	Chairman's Opening Remarks
2	Apologies for Absence
3	Declarations of Interest
4	CLLrs to agree the minutes to be an accurate record of the meetings held on: a) 5 th November 2020 – Full Council Meeting b) 19 th November 2020 – Extraordinary Meeting
5	Actions/Updates CLLrs to note actions and updates already published and any further updates provided.
6	Abbotts Ann Community Land Trust Update CLLrs to receive an update from Abbotts Ann Community Land Trust.
7	Borough and County Councillor Reports CLLrs to note Borough and County Councillor reports.
8	Planning - CLLrs to propose responses to be submitted to TVBC relating to the following applications: a) 20/02227/TPON - T1 Tree of Heaven - Raise the crown over the road by 4.5m, cuts no greater than 35mm, reduce the lowest lateral limb towards the property by up to 2m, remove major deadwood as indicated in the attached photo - 23 Kingsmead, Anna Valley. b) 20/02847/FULLN - Change of use from light industrial to use the premises for vehicle repairs and sales - Little Park Farm, Unit B, Farm Road, Little Park. c) 20/02910/VARN - Variation of Condition 1 (Approved plans) of Planning Permission 14/02482/FULLN - (Erection of single-storey side extension to provide lounge and wood store, single storey front extension to add additional bedrooms, family/play room, one-bedroom granny annexe and shortened garage for storage and erection of porch) To allow for additional windows and enlarged front porch - The Herons, Church Road, Abbotts Ann. d) 20/02597/FULLN - Replace footpath paving with asphalt - St Marys Church, Church Lane Footpath, Abbotts Ann - <u>CLLrs to note only – Abbotts Ann Parish Council is the applicant.</u>
9	Finance a) CLLrs to approve the Financial Statement for 1 st to 30 th November 2020. b) CLLrs to approve the payment schedule.
10	Grounds Maintenance Contracts a) CLLrs to review the Part 1 Grass Cutting contract with TVBC and approve any amendments required. b) CLLrs to review Part 2 Grounds Maintenance contract with Larkstel Ltd and approve any amendments required.
11	Budget/Precept 2021-22 a) CLLrs to review and approve the budget for 2021/22 in line with the 5-year rolling forecast. b) CLLrs to approve a precept demand for 2021/22.
12	Play Areas CLLrs to review the current contract with Vitaplay for quarterly inspections/cleaning and consider and approve any action required.
13	Bus Shelters CLLrs to review HCC response regarding replacement of bus shelters and approve a response.
14	Census 2021 CLLrs to review and agree a response to emails received regarding the Census 2021.
15	To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion regarding commercially sensitive information. CLLrs to review works requested to WMH car park drainage and review and approve a quotation.
16	Next Meeting Date of next meeting - Thursday 14 th January 2020 – 7pm