

**Minutes from the Meeting
held on Thursday 3rd November 2022 at
19:00 at the War Memorial Hall, Abbots Ann.**

COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Councillor Howard (Chairman)	✓		
Councillor Jones (Vice Chair)	✓		
Councillor Jordan		✓	
Councillor Wallis	✓		
Councillor Cole			✓
Councillor Heather	✓		
Vacancy	-	-	-

Also, IN ATTENDANCE

Amanda Owen - Clerk, Test Valley Borough Council – Councillor Maureen Flood.

221101	To receive Chairman’s opening remarks. Councillor Howard welcomed everyone to the meeting and advised that the meeting is recorded by the Parish Council and may be recorded by members of the public.
221102	To receive and accept apologies for absence. Apologies were RECEIVED and NOTED from Councillor Jordan. Apologies were also NOTED from Councillor Coole and Councillor Drew.
221103	To receive declarations of Disclosable Pecuniary Interests relating to items on this agenda. There were no declarations of Disclosable Pecuniary Interest relating to items on this agenda RECEIVED .
221104	To approve the minutes of the full Parish Council Meeting held on Thursday 6th October. The minutes of the Parish Council meeting held on Thursday 6 TH October were APPROVED as a correct record of the meeting. Proposed by Councillor Heather, seconded by Councillor Wallis. This motion was passed on a vote of 3 FOR and 1 ABSTENTION .
221105	To receive updates to already published reports, any further updates & updates to the action plan. Reports can be found at Appendix A. Councillor Heather advised that he has been dealing with land agent to discuss maintaining the boundary of Penny Path and that work is to commence on footpaths next Tuesday (8 th November) starting with Pitts Path, also a list has been compiled of works required. Councillor Flood provided an overview of her report. Councillor Howard ran through the list of ongoing actions for updates. The current status of ongoing Actions, plus Actions arising from the 3 November meeting are at -AAPC Actions as at 3 Nov 22.
221106	To receive information needing to be distributed. It was agreed that Councillor Heather would produce an article for the village magazine for December.
221107	To note the current financial situation and the reconciliation of the bank balance. The current financial situation and the reconciliation of the bank balance were NOTED with the bank balance as 31 st October 2022 being £66,074.02. The bank reconciliation can be found as APPENDIX B .
221108	To approve the requests for payments for November. The payments as listed in the table below were APPROVED for payment. Proposed by Councillor Heather, seconded by Councillor Jones.

All members voted unanimously to accept this resolution.

November 2022 Payment Requests

TO	FOR	INVOICE NO	AMOUNT
Staff	Salary	November	£1,035.90
Staff	Expenses	October	£18.00
Scandor	Grounds Maintenance - October 2022	Invoice 18800	£809.95
Viking	Stationery	Invoice 9362450	£19.80
Footpath Warden	Expenses	Mileage	£44.10
Councillor Heather	Expenses		£175.27
Viking	Stationery	Invoice 9439314	£31.62
Councillor Wallis	Expenses		£12.00
Councillor Jones	Expenses		£17.07
Newlands Training Ltd	Brushcutter Training	Invoice 7595	£648.00
Total			£2,811.71

221109	<p>To agree staff salary from 01 April 2023.</p> <p>It was AGREED to postpone the decision until the December meeting. Proposed by Councillor Howard, seconded by Councillor Heather. All members voted unanimously to accept this resolution.</p>
221110	<p>To agree to move £5000.00 from Project – BG Fence to a new EMR.</p> <p>It was AGREED to move £5000.00 from Project – BG Fence to a new EMR. Proposed by Councillor Howard, seconded by Councillor Jones. All members voted unanimously to accept this resolution.</p>
221111	<p>To agree to move £5000.00 from Project – CY Footpath to EMR 333 CY Footpath.</p> <p>It was AGREED to move £5000.00 from Project – CY Footpath to EMR 333 CY Footpath. Proposed by Councillor Howard, seconded by Councillor Heather. All members voted unanimously to accept this resolution.</p>
221112	<p>To agree to allocate £800.00 to Footpath Maintenance for year 2023/2024.</p> <p>It was AGREED to not allocate £800.00 to footpath maintenance for year 2023 / 2024 due to the current EMR - Hants Countryside Grant. Proposed by Councillor Howard, seconded by Councillor Jones. All members voted unanimously to accept this resolution.</p>
221113	<p>To consider the budget.</p> <p>It was AGREED to increase the budget by 12.5% and review the figures for discussion at the December meeting. Councillor Howard requested that all councillors reviewed all lines in the 'Agreed' column' (as updated by 12.5% from this year's budget) against the year to date figures for 22/23 to see if in their view any savings could be made in next year's budget, for discussion at the December meeting, and let the Clerk have any comments by 17th November.</p>

	Proposed by Councillor Howard, seconded by Jones. All members voted unanimously to accept this resolution.
221114	To adopt safety documents relating to Footpath Wardens. It was AGREED to adopt the safety documents relating to footpath wardens once agreed changes have been made. Proposed by Councillor Howard, seconded by Councillor Wallis. All members voted unanimously to accept this resolution.
221115	To agree to a spend of £70.62 to purchase sportsfield benches. It was AGREED to spend £70.62 to purchase sportsfield benches. Proposed by Councillor Howard, seconded by Councillor Wallis. All members voted unanimously to accept this resolution.
221116	To consider the demolition of the restroom block at the Sportsfield. It was agreed to postpone this item until further information has been sought with regards to grants.
221117	To agree to join the Parish Lengthsman Scheme. It was decided that the Clerk would ask the Cluster Leader / Hampshire County Council why the Lengthsman scheme are done in clusters. It was agreed to join in principle once questions asked were received. Proposed by Councillor Howard, seconded by Councillor Jones. All members voted unanimously to accept this resolution.
221118	To receive an update with regards to the Parish Footpaths. Councillor Heather has surveyed the footpaths and listed works required.
221119	To consider the below planning application:
221119.01	022/02697/TREEN T1 - Beech - Crown raise to 5m above ground level, reduce west facing canopy by up to 2m to suitable growth points, thin crown by up to 20%, T2 - Beech - Crown raise to 5m above ground level, reduce lowest scaffold limb overhanging carriageway by up to 2m to suitable growth points, crown thin by up to 20%. 6 St Marys Meadow, Abbots Ann, Hampshire. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Wallis, seconded by Councillor Howard. All members voted unanimously to ACCEPT this resolution.
221119.02	22/02665/FULLN Reconstruct and extend existing kitchen extension. Little Thatch, Andover Road, Monxton, Hampshire. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Howard, seconded by Councillor Heather. All members voted unanimously to ACCEPT this resolution.
221119.03	22/02666/LBWN Reconstruct and extend existing kitchen extension. Little Thatch, Andover Road, Monxton, Hampshire. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Howard, seconded by Councillor Heather. All members voted unanimously to ACCEPT this resolution.

221119.04	<p>22/02709/LBWN Installation of electric gate and changes to landscape. Faircroft, 43 - 44 Monxton Road, Abbots Ann, Andover. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jones, seconded by Councillor Heather. All members voted unanimously to ACCEPT this resolution.</p>
221119.04	<p>22/01463/FULLN Retain and alter existing building for use as an Annex. Oakcutts, Old Stockbridge Road, Middle Wallop, Hampshire. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Howard, seconded by Councillor Heather. All members voted unanimously to ACCEPT this resolution.</p>
221119.05	<p>22/02721/TREEN T1- Weeping Willow - Repollard tree to original pollard points, T2 - Willow - Crown reduce by approx. 4m. Constantia Cottage, 136 Little Ann Road, Little Ann, Abbots Ann. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jones, seconded by Councillor Howard. All members voted unanimously to ACCEPT this resolution.</p>
221119.06	<p>22/02719/LBWN Re-build part of East boundary wall. 1 Manor Cottages, Church Road, Abbots Ann, Andover. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Howard, seconded by Councillor Heather. All members voted unanimously to ACCEPT this resolution.</p>
221120	<p>To confirm the date of the next meeting as Thursday 1st December 2022. The date of the next meeting was confirmed as Thursday 1st December 2022.</p>

There being no other business the meeting closed at 20:57.

Appendix A
Sports and Recreation Update Nov 2022

Sports Field

The School Association (AASA) and Friends of the Sports Field (FOTAAS) will be holding their annual Fireworks display together with a bonfire, barbecue, hot drinks etc. on the sports field on Sunday 6th November. This year, to discourage people from driving to the event they will be charging £2.50 for parking. This may result in people trying to park around Bulbery and along Duck Street to avoid the parking charge. Bulbery residents will be offered two free tickets for the firework display, as compensation for the inconvenience caused.

Pavilion

Nil of note to report this month

Cllr. Chris Wallis

Footpath Portfolio Report for October 2022.

All Path Wardens have now completed their training on Brush cutters and Trimmers, there is a requirement for additional one day training course for one warden on hedge trimmers, if we have enough money left in the funding.

We have purchased additional small items i.e., trimmer wire, guard, and clear view face shields, which resulted from information we gained during training.

We have safely stored the equipment in the village hall lock up, together with a lockable storage box for small items.

A Risk Assessment document has been written waiting approval and will be posted in the lock up and copies to all the wardens.

I have completed a full survey of all fifteen paths, and find that eight paths will need work on, and hope to start work on them in November, when we have received all our PPE items.

We have sent out fifteen letters to residents who land borders Penny path asking them to trim back their hedges which overhang the path, I have also contacted the Anglian Church at Winchester who owns the fields bordering the other side of Penny path asking them to sort their fence out.

I have reported to Hampshire Highways about the overhanging hedge along the A343, also a separated report to them concerning a number of holes in the roads around our village, in both cases they have responded saying they have reported them to their contractor.

Councillor John Heather.

Environmental Portfolio Report

Dear Amanda,

There is little new to report this month. The new plum trees have been planted in the Community Orchard and there has been plentiful rain to help them establish. If Gordon or John have anything to add then I would be grateful if they could get in touch.

Kind regards,

Anne

Update from Hampshire County Council – November 2022

£3 million Romsey Town Centre improvements win prestigious awards

Planning, design and construction of an historic town's central space, by Hampshire County Council, has been recognised after a place making scheme was crowned Solent's best new public space by both judges and Hampshire residents.

Market Place in Romsey, Hampshire, won both the Judge's Award and People's Choice Award in the Partnership for South Hampshire's Solent Quality of Place Awards – the first time in the Awards' 10-year history that a scheme has achieved winning two accolades.

The design team for Market Place, comprised County Council Highways Engineers, Transport Planners and Landscape Architects, working closely with Test Valley Borough Council, who worked to produce the design proposals, in close consultation with the Romsey Steering Board, whose members were senior representatives from the County Council, Test Valley Borough Council and Romsey Town Council, as well as local community interest groups.

<https://www.hants.gov.uk/News/01112022RomseyMarketPlacePFSHawardtradePR>

Meals on Wheels – here to support this winter

To coincide with national Meals on Wheels Week this autumn, Hampshire County Council is reminding local residents that Meals on Wheels are available to anyone with a long term health condition who may struggle to shop for or prepare food for themselves.

Meals on Wheels are designed for anyone over the age of 18 living with a health condition who has difficulty shopping or cooking for themselves.

Full details, including eligibility criteria, are available on the [County Council's Meals on Wheels web page](#).

Meals on Wheels are provided by [apetito](#) and currently cost £5.67 for a two course hot meal (a third course is £1 extra), with afternoon tea costing £3.25.

<https://www.hants.gov.uk/News/281022mealsonwheels>

Keeping Hampshire moving in all weathers – highways teams get winter-ready

To keep Hampshire moving during the wetter and colder months of winter, Hampshire Highways are ready – with crews on standby 24/7, ready to salt the roads in snow and icy conditions, as well as deal with the impacts of high winds, heavy rain and flooding, such as those seen last weekend (22 and 23 October).

Since January, the service's year-round maintenance programme has seen the cleaning and clearance of over 107,500 roadside gullies and 22,500 metres of linear drainage, 10,076 catchpits (chambers near to the carriageway that act like gullies and from which silt has to be cleared) and nearly 16,000 intercepting ditches (known as grips which generally run between the road and adjacent ditch and help prevent surface water from pooling on the road), as well as the completion of 13 major drainage improvement schemes across the county.

For more information on the work carried out in the fight against flooding, and how residents can be prepared, see the [County Council's flooding advice webpage](#)

<https://www.hants.gov.uk/News/20221027HantsHighwaysWinterReady>

Hampshire groups invited to apply to Leader's Community Grant Scheme to create warm hubs this winter

Communities across Hampshire are being invited to apply to Hampshire County Council for support from the Leader's Community Grants Scheme in order to create a network of warm hubs this winter

Leader of Hampshire County Council, Councillor Rob Humby, said: "While households have been given a level of assurance that fuel bills will be contained to April 2023 for now, we know that many will still struggle significantly, facing exceptionally difficult choices about how budgets are spent this autumn and winter.

"As the colder months approach, we want to do what we can to support our local communities. We are therefore now inviting voluntary and community organisations to apply for a grant of up to £5,000 to develop and host warm hubs where people can gather together. This might be in the form of a regular coffee morning, or the provision of a shared activity, however we welcome creative ideas and concepts that will deliver support especially to our most vulnerable residents."

Applications are open for the financial year 2022/23. Those wishing to apply can find more information and guidance

on the [Leader's Community Grants web page](#). Any organisation wishing to apply for a grant to deliver a warm hub will also need to confirm that they will register on the Warm Welcome website.

<https://www.hants.gov.uk/News/20221020LeadersGrants>

County Council sets out support package for pupils as cost rises force increase in school meal price

Hampshire County Council has set out a financial support package to help schools cover school meal costs and contribute towards school uniform for vulnerable families this winter

This comes as the County Council calls for adequate Government funding for school meals as the costs of ingredients, energy and staff wages increase. To avoid significant losses, the County Council school meal provider, HC3S, is being forced to increase school meal prices by 20p per day from 31 October.

Nearly all of Hampshire's 426 primary schools and many of the special and secondary schools use HC3S to provide their school catering.

[Families can check if they are entitled for free school meals on the HC3S website.](#)

<https://www.hants.gov.uk/News/20221011SchoolWinterSupport>

Cllr [David Drew](#)

[Test Valley Central Division, HCC](#)

Test Valley Borough Councillor November 2022 Report

[Maureen Flood](#)

TVBC – Cost of Living Support Hub

Test Valley Borough Council has created a new £50k Cost of Living Grant scheme to help organisations that are supporting people who are struggling with rising costs.

The grants will allow organisations such as foodbanks, charities or parish councils. This style-scheme worked extremely well during Covid - and was designed to be flexible with minimal paperwork.

For more information about the Test Valley Borough Council **Cost of Living Grant** visit:
www.testvalley.gov.uk/costoflivinggrantscheme

Funding now available to make homes more energy efficient

Test Valley Borough Council residents can now get help with their rising energy bills by applying for a grant of up to £25,000 for sustainable home improvements.

The new Sustainable Warmth scheme funded by the Government is managed by City Energy working in partnership with Test Valley Borough Council. The grants will cover up to 100% of the costs for various energy-saving improvements such as installing insulation, heating system upgrades, energy efficient hot water solutions, solar panels and energy efficient lighting (among other improvements).

Residents can find further information and check if they are eligible at www.hampshire-applications.co.uk/, or telephone City Energy on 02921 680951 and press one for scheme applications. City Energy is the supply partner and will manage the process.

Federation of Small Businesses Award

Test Valley Borough Council won the best All-Round Small Business Friendly council for the south central region at the Federation of Small Businesses Local Government Awards. In particular FSB praised the council for the speed in which it delivered the national lockdown grant schemes and the Additional Restrictions Grant.

Appendix B

Date: 01/11/2022

Abbotts Ann Parish Council

Page 1

Time: 16:23

**Bank Reconciliation Statement as at 31/10/2022
for Cashbook 1 - Lloyds Treasurers Account**

User: AMANDA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Treasurers Account	31/10/2022		66,074.02
			<hr/> 66,074.02
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			66,074.02
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			66,074.02
		Balance per Cash Book is :-	66,074.02
		Difference is :-	0.00