

**Minutes from the Meeting
held on Thursday 2nd May 2024 at 19:00
at The War Memorial Hall, Abbots Ann.**

COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Councillor Jordan	√		
Councillor Howard	√		
Councillor Heather	√		
Councillor Wallis		√	
Councillor Mitchell	√		
Councillor Rous	√		
Vacancy	-	-	-

Also, IN ATTENDANCE:

Amanda Owen - Clerk, Test Valley Borough Council Councillor Flood, Ray Lucas – Community Land Trust & no members of the public.

240501	<p>To elect the chairman for the ensuing municipal year and receive the signed declaration of acceptance of office form. Councillor Howard proposed Councillor Jordan as Chairman, seconded by Councillor Heather. All members voted unanimously to accept this resolution. Councillor Jordan accepted the position of Chairman and signed the declaration of acceptance of office.</p>
240502	<p>To elect the vice-chairman for the ensuing municipal year and receive the signed declaration of acceptance of office form. Councillor Jordan proposed Councillor Howard as Vice Chairman, seconded by Councillor Rous. All members voted unanimously to accept this resolution. Councillor Howard accepted the position of Vice Chairman and signed the declaration of acceptance of office.</p>
240503	<p>To agree the Portfolio holders: Amenities Development & Infrastructure Environment Policy Sports & Recreation Wellbeing It was RESOLVED that the Portfolio's would be allocated as per APPENDIX A. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to accept this resolution.</p>
240504	<p>To approve the following policies: Standing Orders Financial Regulations Code of Conduct Asset Register Risk Assessment It was RESOLVED to approve the following: Standing Orders Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to accept this resolution. Financial Regulations, Code of Conduct, Risk Assessment. Proposed by Councillor Jordan, seconded by Councillor Heather. All members voted unanimously to accept this resolution. Asset Register The contents of the asset register were noted and it was agreed to reduce the toilet block to £3000.00 in value and hold values as published. It was noted that the Clerk is to work with Councillor Jordan to review the asset register. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to accept this resolution.</p>
240505	<p>To confirm there are no amendments to Councillor's declarations of pecuniary interests. Councillors confirmed that there were no changes to their DPI forms.</p>
240506	<p>To approve the following direct debits: Business Stream SSE Test Valley Borough Council It was RESOLVED To approve the following direct debits.</p>

	<p>Business Stream SSE Test Valley Borough Council Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to accept this resolution.</p>
240507	<p>To receive Chairman’s opening remarks. Councillor Jordan welcomed everyone to the meeting and thanked Councillors for re-electing him as Chair. He advised that it will be a busy year ahead with the Pavilion rebuild. He concluded by advising that the meeting is recorded and liable to be recorded by public.</p>
240508	<p>To receive and accept apologies for absence. Apologies were received and noted from Councillor Wallis and noted for Borough Councillor Hasselman and County Councillor Drew.</p>
240509	<p>To receive declarations of Disclosable Pecuniary Interests relating to items on this agenda. There were no declarations of Disclosable Pecuniary Interest relating to items on this agenda RECEIVED.</p>
240510	<p>To approve the minutes of the Parish Council Meeting held on Thursday 4th April. The minutes of the full council meeting held on Thursday 4th April were APPROVED as a correct record of the meeting. Proposed by Councillor Jordan, seconded by Councillor Heather. All members voted unanimously to accept this resolution.</p>
240511	<p>To receive updates to already published reports, any further updates & updates to the action plan. Reports can be found at APPENDIX B. Councillor Howard ran through the action list and received updates.</p> <p>Councillor Jordan provided the following report:</p> <ol style="list-style-type: none"> 1. Decision to bring back arboriculturist to review tree works was the best decision. 2. Church path fence – letter sent by special delivery, pending response from Fence Owner. 3. Pavilion Architect – Meeting with two architects on Friday 3rd May, to achieve firm price for RIBA stages 1 - 4. 4. Parish Assembly – advertised in the Parish Magazine and email newsletter. Philhill Brook Pan Parish Forum have agreed they would like to attend. Noted Councillor Jordan organising refreshments. <p>Councillor Flood provided an overview of her report.</p> <p>Ray Lucas, Community Land Trust provided the following update: Board Members of AACLT recently met the directors of Oxford Advanced Living to seek an explanation for the apparent lack of progress on the housing project. The OAL directors said that their sister company, Greencore Homes, who would carry out the development had received a major equity investment which would enable Greencore Homes to develop into a market leader for the building of homes to Passivhaus standard (zero carbon) homes. The consequent financial/legal negotiations and business planning explains the recent lack of progress on the Abbots Ann project. OAL and Greencore are currently reviewing the Abbots Ann project in the context of Greencore's business plan, in the light of the very considerable cost increases that have affected the industry but taking into account economies that can be achieved from Greencore's construction system. We will continue to keep the Parish Council informed as to the outcome of the review and the likely effect on the project programme. It is appropriate now to carry out a housing need survey in order to provide the proof of need required by the planners. We ask that the Parish Council issue a request to TVBC Housing to carry out such a survey as soon as possible in accordance with the Minute (Item 240110) of the Parish Council meeting of 4 January 2024.</p>
240512	<p>To consider the interment of ashes of Molly Plummer in to the Garden of Remembrance. It was proposed that the request was not approved. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to accept this resolution.</p>
240513	<p>To consider the request from Mr Chester with regards to a memorial bench / tree at the Sportsfield. Noting the strong connection to the Village and the pivotal figure that Carol was, the Parish Council would be content for the family to install a bench at the Pavilion subject to it being maintained, noting that it will be removed if allowed to fall in to a state of disrepair. Proposed by Councillor Jordan, seconded by Councillor Howard.</p>

	All members voted unanimously to accept this resolution.																																								
240514	To consider the renewal of the ICCM Membership for 2024 / 2025 at a cost of £100.00. It was AGREED to renew ICCM Membership at a cost of £100.00. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to accept this resolution.																																								
240515	To note the current financial situation and the reconciliation of the bank balance. The current financial situation and the reconciliation of the bank balance were NOTED with the bank balance at 30 th April 2024 being £83,607.01. The bank reconciliation can be found as APPENDIX C .																																								
240516	To approve payments for May. The payments as listed in the table below were APPROVED for payment. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to accept this resolution. May 2024 Payment Requests																																								
	<table border="1"> <thead> <tr> <th>TO</th> <th>FOR</th> <th>INVOICE NO</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Staff</td> <td>Salary</td> <td>May</td> <td>£1,147.51</td> </tr> <tr> <td>Staff</td> <td>Expenses</td> <td>April</td> <td>£34.03</td> </tr> <tr> <td>Scandor</td> <td>Grounds Maintenance</td> <td>Inv 19973</td> <td>£852.67</td> </tr> <tr> <td>Business Stream</td> <td>Pavilion water</td> <td>4665060</td> <td>£35.91</td> </tr> <tr> <td>Hampshire Association of Local Councils</td> <td>HALC Affiliation Fees 2024 / 2025 NALC Levy 2024 / 2025</td> <td>INV-6578</td> <td>£501.00</td> </tr> <tr> <td>Hampshire County Council</td> <td>Street Lighting October 2023 - March 2024</td> <td>3611782135</td> <td>£195.15</td> </tr> <tr> <td>Rialtas</td> <td>Year End 2024 Close Down</td> <td>31669</td> <td>£682.80</td> </tr> <tr> <td>Information Commissioners Office</td> <td>Data Protection Fee</td> <td></td> <td>£40.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£3,489.07</td> </tr> </tbody> </table>	TO	FOR	INVOICE NO	AMOUNT	Staff	Salary	May	£1,147.51	Staff	Expenses	April	£34.03	Scandor	Grounds Maintenance	Inv 19973	£852.67	Business Stream	Pavilion water	4665060	£35.91	Hampshire Association of Local Councils	HALC Affiliation Fees 2024 / 2025 NALC Levy 2024 / 2025	INV-6578	£501.00	Hampshire County Council	Street Lighting October 2023 - March 2024	3611782135	£195.15	Rialtas	Year End 2024 Close Down	31669	£682.80	Information Commissioners Office	Data Protection Fee		£40.00				£3,489.07
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240517	To confirm no conflicts of interest with BDO. It was noted that there were no conflicts of interest with BDO. The no conflict of interest form was signed by the Chairman and the Clerk.																																								
240518	To consider the following planning application:																																								
240518.01	24/00873/TREEN (T1) Poplar - Dismantle tree to ground level. Constantia Cottage, 136 Little Ann Road, Little Ann. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jordan, seconded by Councillor Heather. All members voted unanimously to accept this resolution.																																								
240518.02	24/00683/FULLN Demolish rear extension, erect two store side extension and single storey rear extension. Dunkirt Cottage, Salisbury Road, Abbots Ann Down, Andover. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jordan, seconded by Councillor Rous. All members voted unanimously to accept this resolution.																																								
240518.03	24/00985/CLPN Application for lawful development certificate for proposed infill of rear porch entrance canopy. 3 Catherines Walk, Abbots Ann, Andover. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to accept this resolution.																																								
240519	To confirm the date of the next meeting as Thursday 6th June. The date of the meeting was agreed as Thursday 6 th June.																																								

There being no other business, the meeting closed at 20:25.

Portfolio	Volunteer to lead:	Volunteers to assist:	Portfolio likely to cover:
Amentities	Gordon Howard	John Heather - Telephone Kiosk Clerk - Play Areas / Skate Park	Burial Ground Churchyard Telephone Kiosk Play Areas / Skate Park
Development & Infrastructure	Andy Jordan	Patricia Mitchell Annabel Rous John Heather - Pan Parish Forum	Planning & Climate Change Traffic Pan Parish Forum Local Plan Housing Needs Survey (Affordable Housing) Street Lighting Bulbery Project
Environment	John Heather	Patricia Mitchell - Conservation	Footpaths Footpath Warden Green Space (inc The Green) Grounds Maintenance Wildflower Meadow River Watch Dog Bins (Health & Safety) Highways / Pavements
Policy	Andy Jordan	Vacant	Finance Budget Contracts
Sports & Recreation	Chris Wallis	Andy Jordan	Sports Pitches Sports Pavilion Liasing with Sportsfield Group & Friends of the Abbots Ann Sportsfield Group
Wellbeing	Patricia Mitchell	Andy Jordan	Communications Safety & Security Policing Youth Group Watch Initiatives (Neighbourhood Watch) Local interest groups - walk & talk Welcome Pack

APPENDIX B

Environmental Portfolio Report April 2024

Footpaths.

Completed first round of footpath trimming, and now starting on another round, plus cutting, and removing small trees and branches which have fallen across footpaths after the recent high winds.

Sewage.

Again, we have had spillages at Manor Farm owing to high ground water levels requiring a flow of three SW tankers, there is no requirement for tankers at present, which is good news, bearing in mind we had 25mm of rain during Saturday night (27th April) and no tankers were required in all the other parishes, so SW sealing of joints program is working to keep out ground water is working.

We also had a spillage at Mill Lane which drained into the brook owing to ragging of the sewer pipe leading to Little Ann Bridge pumping station, SW sent a cleaning tanker to unblock the pipe, and cleaned up and all is okay at present.

The PPF has now changed its name to PPPF (Pillhill Pan Parish Forum).

River Watch.

Pillhill Brook Association News

The PBA Steering Group met on 3 April 2024 and got off to a good start agreeing our initial focus should be on 1) monitoring the brook and 2) setting up a web presence. The Steering Group will meet again on 8 May and will be able to provide more information after that.

In partnership with the Watercress & Winterbournes and the Angling Trust the PBA aims to monitor six sites along the brook: counting the abundance of key invertebrate species and taking water quality samples once a month over

the next 2 years, the first sampling has taken place, and attach the results for your information. This will help us build a picture of the health of the brook throughout the seasons. If you are interested in finding out more about what the PBA is doing or would like to join our small group of volunteer monitors please contact Janet Wright on wright.janet@btinternet.com.

Wildflower Meadow and the Green

All okay and TVC have recently cut the grass.

Highway/Pavement

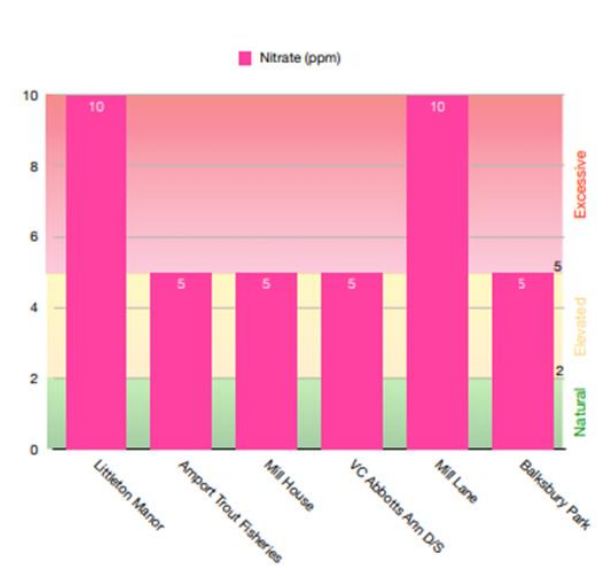
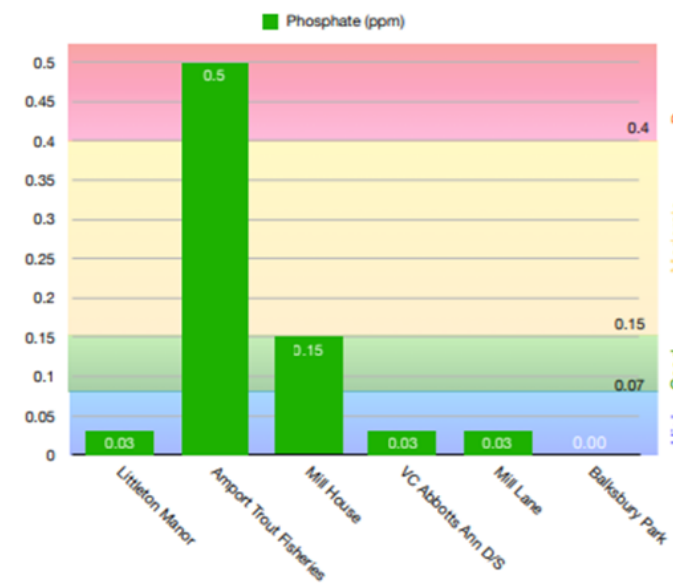
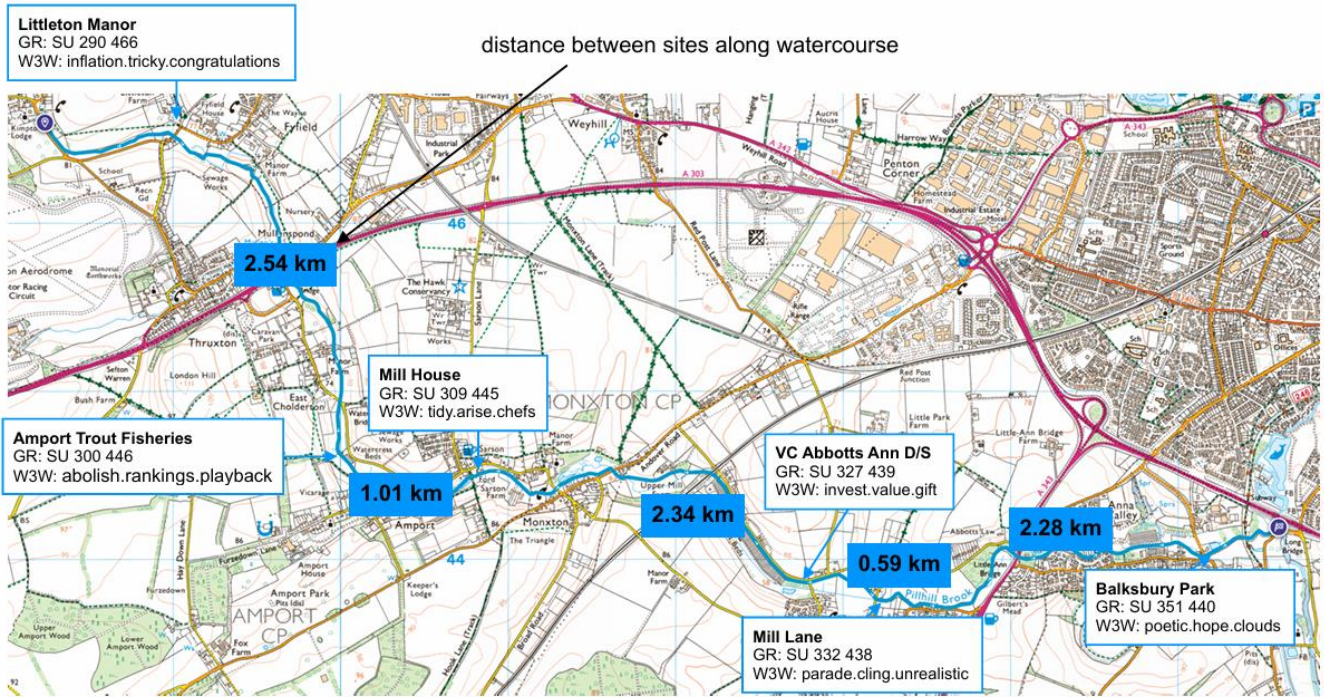
HH have repaired(bodged) the two outstanding repairs at Mill Lane and Cattle Lane.

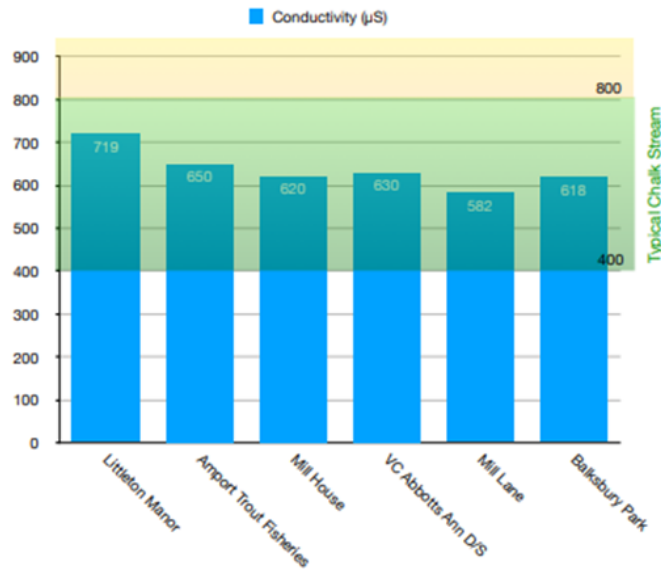
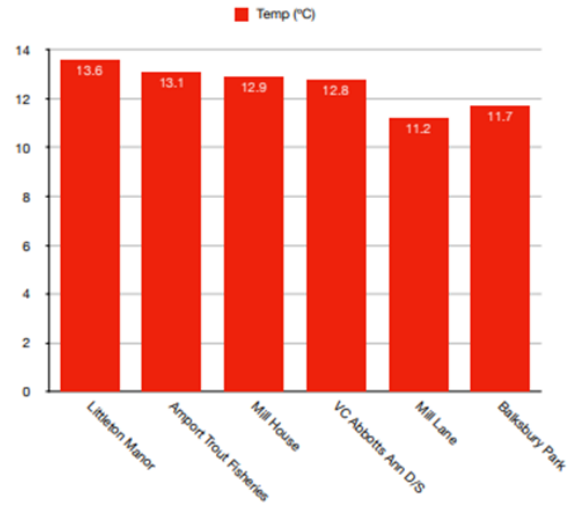
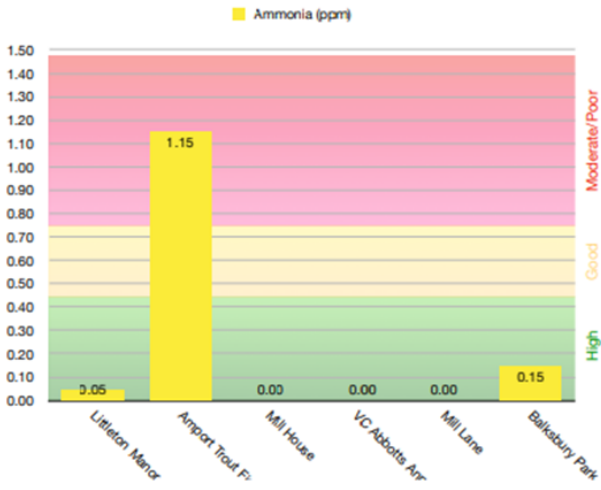
Councillor Heather.

PBA Steering Group Draft

25.04.24

Pillhill Brook Water Quality Results - April 2024





Update from Hampshire County Council – May 2024



Primary school place offers confirmed by Hampshire County Council

Parents in Hampshire who applied on time for a school place for children starting school in September 2024 – either in Reception Year or in Year 3 in a junior school – have been sent the outcome of their application by Hampshire County Council today (16 April 2024)

The County Council has processed more than 20,500 applications for children to start school in reception year (Year R) and to move from infant to their first year of junior education (Year 3).

More than 99 per cent (99.05 per cent) of parents have been offered a reception year place for their child in one of their three preferred schools, with over 93 per cent (93.64 per cent) allocated a place at their first preference school.

Further information about the admissions process, including a set of Frequently Asked Questions, is available on the County Council's [Admissions webpages](#).

For more information about school transport assistance and the eligibility criteria, please visit the County Council's [Travel to School webpages](#). This includes information on school transport assistance which may be available in certain circumstances, where the national eligibility criteria are met (application deadline 31 May).

<https://www.hants.gov.uk/News/20240416primaryadmissions>

Changes announced to Hampshire County Council's Cabinet

The following changes to Hampshire County Council's Cabinet membership have been announced today.

Councillor Kirsty North takes on the portfolio of Executive Member for Countryside and Regulatory Services, and also retains her Chairmanship of the Employment in Hampshire County Council Committee (EHCC).

Councillor Zoe Huggins has been appointed to the position of Executive Member for Performance, Human Resources, Inclusion and Diversity.

The portfolio changes will come into effect from Tuesday 23 April, at which point the Cabinet will comprise of the following Executive Members:

- Councillor Rob Humby
 - Leader and Executive Member for Hampshire 2050 and Corporate Services
- Councillor Roz Chadd
 - Deputy Leader and Executive Member for Hampshire 2050 and Corporate Services
- Councillor Liz Fairhurst
 - Executive Lead Member for Adult Social Care and Public Health
- Councillor Jan Warwick
 - Executive Member for Younger Adults and Health and Wellbeing
- Councillor Edward Heron
 - Executive Lead Member for Children's Services
- Councillor Steve Forster
 - Executive Member for Education
- Councillor Nick Adams-King
 - Executive Lead Member for Universal Services
- Councillor Kirsty North
 - Executive Member for Countryside and Regulatory Services
- Councillor Zoe Huggins
 - Executive Member for Performance, Human Resources, Communications and Inclusion and Diversity

CLlr [David Drew](#)
[Test Valley Central Division, HCC](#)

Councillors Maureen Flood and Susanne Hasselmann May 2024

Landlords Forum 2024

Test Valley Borough Council is hosting a free forum for local private landlords and letting agents on Monday 10 June from 5.30pm to 8pm at the Council offices at Beech Hurst, Weyhill Road, Andover.

This is an opportunity for anyone involved in letting property to come and learn about their responsibilities as landlords and meet council departments and other supporting organisations that can answer questions and help you to navigate any issues that may occur. There is also the opportunity to network with other local landlords.

Organisations attending include Citizens Advice, the Yellow Brick Road charity, NRLA (National Residential Landlords Association), and Home Office Immigration. A range of Test Valley Borough Council services will also be represented, including Housing Options, Private Sector Housing, Waste and Recycling, Environmental Health,

Revenues and Community Safety.

Please see the link for more information:

https://www.testvalley.gov.uk/housingandenvironmentalhealth/housing/landlords-forum-2024?utm_medium=email&utm_name=&utm_source=govdelivery

Overview and Scrutiny Committee Sponsored Roundtable on Water Pollution

On 30 April 2024 representatives from the Environment Agency and Southern Water met Test Valley Borough Councillors at Crosfield Hall in Romsey for a discussion about water pollution. Representatives from the Pillhill Brook and the Test Pan Parish Forum also attended. Questions around investment, actions following the overpumping into the Test, as well as river quality monitoring were discussed.

Donna Jones re-elected as PCC

On 3rd May 2024 Donna Jones was re-elected as Police and Crime Commissioner for Hampshire and Isle of Wight. Test Valley has two heritage trails that can be explored in [Andover](#) and [Romsey](#).

Making for a great day out for all the family, both trails will let you discover more about the history of these market towns and find out lots of interesting facts along the way.

CLlr Susanne Hasselmann, cllrshasselmann@testvalley.gov.uk

CLlr Maureen Flood, cllrmflood@testvalley.gov.uk

APPENDIX C

Date: 01/05/2024	Abbotts Ann Parish Council	Page 1	
Time: 09:16	Bank Reconciliation Statement as at 30/04/2024 for Cashbook 1 - Lloyds Treasurers Account	User: AMANDA	
<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Lloyds Treasurers Account	31/03/2024		83,607.01
			<hr/> 83,607.01
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			83,607.01
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			83,607.01
		Balance per Cash Book is :-	83,607.01
		Difference is :-	0.00
