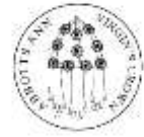


ABBOTTS ANN PARISH COUNCIL
Minutes of the Burial Ground Committee Meeting
held on Wednesday 10th October 2018 at
19:00 at Abbots Ann War Memorial Hall



Present: Parish Councillors Hayter, Bleeker and Wells
 Mr B Griffiths, Mr D Read.
 PCC Representatives: Rev K Dykes (Incumbent), Mrs V Asbee (PCC)

Members of the Public: 1

Minutes: Mrs Clare Cotterell – Clerk

Meeting started 1900

AGENDA ITEM		ACTION
1	Election of Chairman Cllr Hayter was elected Chairman – Proposed Cllr Wells, seconded D Read, all agreed.	
2	Apologies for Absence None.	Noted
3	Declarations of Interest to be made Some members of the committee confirmed they hold reserved spaces in the Burial Ground.	Noted
4	Members to agree the minutes of the Burial Ground Committee held on 24th January 2018. Proposed Cllr Wells, seconded D Read, all agreed. <u>Actions reported from previous meeting:</u> Church paths and boundary fence - Awaiting DAC permission. Headstones – agreement was to review periodically. Churchyard Sign – included in the refurbishment of parish noticeboards – ongoing.	
5	Review and propose amendments to the Burial Ground Regulations Several amendments to the regulations were discussed including whether to remove advance reservation of plots. It was agreed to allow advance reservation of plots to continue. Several amendments were agreed including reviewing the exhumation costs within the fees table – Proposed amendments to be resolved at PC Meeting. A further proposal was made to source land for extending the Burial Ground in the future. It was commented there could be restrictions for new burial land which may be close to water meadows in the parish – Proposal to be considered at PC Meeting.	PC Agenda PC Agenda
6	Review and propose amendments to the Committee Terms of Reference Amendments were agreed to ToR, change to the title and item 3. Chairman – to be resolved at PC Meeting.	PC Agenda
7	Review of interactions between PC and PCC A discussion was held and agreed that any issues around the Churchyard and Burial Ground should be communicated via committee meetings where there is more time available. Agreed that meetings should be held approximately every six months.	
8	Review and propose plans for further Burial and Cremation Plots The proposal was agreed to use remaining space in the burial ground for burial plots only. This will provide approximately 63 new plots which could provide for a further 10-15 years. There was also a discussion around having the unconsecrated part of the burial ground consecrated for later use. Further cremation plots to be provided in new burial ground land – Proposal to be resolved at PC Meeting.	PC Agenda
9	Review and propose possible locations for Memorial Bench or Benches Agreed proposed location to be under the trees near the road and to confirm material used – to be resolved at PC Meeting.	PC Agenda
10	Items of Correspondence None	
11	The Next Meeting of the Burial Ground Committee To be held on Wednesday 13 th March 2019	

Meeting closed at 20.30