

**Minutes from the Meeting
held on Thursday 1st August 2024 at 19:00
at The War Memorial Hall, Abbots Ann.**

COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Councillor Jordan	√		
Councillor Howard	√		
Councillor Heather	√		
Councillor Wallis	√		
Councillor Mitchell	√		
Councillor Rous	√		
Vacancy	-	-	-

Also, IN ATTENDANCE:

Borough Councillor Flood, County Councillor Drew, Ray Lucas – Abbots Ann Community Land Trust & no members of the public.

240801	To receive Chairman's opening remarks. Councillor Jordan welcomed everyone to the meeting and advised that the meeting was not recorded.
240802	To receive and accept apologies for absence. Apologies were noted from the Clerk.
240803	To receive declarations of Disclosable Pecuniary Interests relating to items on this agenda. There were no declarations of Disclosable Pecuniary Interest relating to items on this agenda received.
240804	To approve the minutes of the meetings held on Thursday 6th June & Thursday 4th July 2024. The minutes of the meetings held on Thursday 6 th June & Thursday 4 th July were signed as a correct record of the meetings.
240805	<p>To receive updates already published and any further updates provided. Reports can be found at APPENDIX A.</p> <p>Councillor Howard reviewed the actions log.</p> <p>Councillor Mitchell presented her proposals for the Wellbeing Portfolio. Councillors discussed the content and the following was noted:</p> <ul style="list-style-type: none"> - The awarding of grants to local charities should still follow the normal grant procedure. - Council meetings are open to the public, but are not public meetings. Any member of the public may address the council, however if a decision is required, the item for discussion must have been included on the agenda to allow all parishioners the opportunity to attend the meeting and either support or object to any item on the agenda. <p>Councillor Jordan provided a chairman's update.</p> <ul style="list-style-type: none"> - It was noted that the PTA would not be running the annual bonfire night this year as there were no longer any volunteers to run the event. It was noted that in recent years the event had been a tremendous success and the Chair wished to thank all the volunteers for their hard work to make the event happen. It is unfortunate that no new volunteers are prepared to take on the running of the event. - The Chair also thanked Councillor Mitchell for her work to get the Wellbeing Portfolio up and running, something that the Council had not been able to achieve previously. <p>Abbots Ann Community Land Trust provided an update, noting some good progress with their development partner in respect of Passive House Standards. The results of the Housing Needs Survey are still awaited and the outcomes may result in the need for an updated scheme for planning. The landowner's agent has requested a meeting with the CLT to review the transaction surrounding the purchase of the land for the development. The need for a retender has not been confirmed at this stage.</p> <p>Borough and County Councillors gave their reports.</p>

240806	<p>To note progress with regards to the new Clubhouse. Councillors noted progress to date. Initial proposals were issued to each Councillor with a request for comments to the Chairman by 7 August prior to responding to the architect.</p>																																								
240807	<p>To note the Fete road closure order. The times of the Fete Road Closure order were noted as: Duck Street (from the Eagle Inn to Hillside) 10:00 – 17:30 Monxton Road (from Duck Street to the last house in the village) 12:00 – 16:30.</p>																																								
240808	<p>To note the conclusion of the external audit. The conclusion of the external audit was noted and can be found at APPENDIX B. The Chair noted for the record the outstanding job being undertaken by the Clerk to ensure the Council remains exceptionally well administered in respect of its finances.</p>																																								
240809	<p>To note the current financial situation and the reconciliation of the bank balance. The current financial situation and the reconciliation of the bank balance were NOTED with the bank balance at 31st July 2024 being £72,288.31. The bank reconciliation can be found as APPENDIX C.</p>																																								
240810	<p>To approve the requests for payments for August. The payments as listed in the table below were APPROVED for payment. Proposed by Councillor Howard, seconded by Councillor Wallis All members voted unanimously to ACCEPT this resolution.</p> <table border="1" data-bbox="244 745 1501 1133"> <thead> <tr> <th colspan="4" style="text-align: center;">August 2024 Payment Requests</th> </tr> <tr> <th>TO</th> <th>FOR</th> <th>INVOICE NO</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Staff</td> <td>Salary</td> <td>August</td> <td>£1,147.51</td> </tr> <tr> <td>Staff</td> <td>Expenses</td> <td>July</td> <td>£23.14</td> </tr> <tr> <td>Councillor Heather</td> <td>Expenses</td> <td></td> <td>£10.63</td> </tr> <tr> <td>Scandor</td> <td>Grounds Maintenance</td> <td>Inv 20160</td> <td>£852.67</td> </tr> <tr> <td>PlaySafety</td> <td>Play Area Inspections 2024</td> <td>79155</td> <td>£216.00</td> </tr> <tr> <td>Abbots Ann War Memorial Hall</td> <td>Room Hire - January to June 2024</td> <td>Inv 1528</td> <td>£104.50</td> </tr> <tr> <td>BDO</td> <td>Limited Assurance Review for year end 31.03.2024</td> <td>Inv-00562644</td> <td>£378.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£2,732.45</td> </tr> </tbody> </table>	August 2024 Payment Requests				TO	FOR	INVOICE NO	AMOUNT	Staff	Salary	August	£1,147.51	Staff	Expenses	July	£23.14	Councillor Heather	Expenses		£10.63	Scandor	Grounds Maintenance	Inv 20160	£852.67	PlaySafety	Play Area Inspections 2024	79155	£216.00	Abbots Ann War Memorial Hall	Room Hire - January to June 2024	Inv 1528	£104.50	BDO	Limited Assurance Review for year end 31.03.2024	Inv-00562644	£378.00				£2,732.45
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240811	<p>To consider the following planning application:</p>																																								
240811.01	<p>24/01552/FULLN Erection of glass link between dwelling and barn. Faircroft, 43 - 44 Monxton Road, Abbots Ann, Andover. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to ACCEPT this resolution.</p>																																								
240811.02	<p>24/01553/LBWN Erection of glass link between dwelling and barn. Faircroft, 43 - 44 Monxton Road, Abbots Ann, Andover. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to ACCEPT this resolution.</p>																																								
240811.03	<p>24/01457/OUTN Outline application for the erection of 1 no. detached house and 1 no. detached chalet bungalow within grounds of Willow Cottage (retained and refurbished), with all matters reserved except site access and scale. Willow Cottage, Salisbury Road, Abbots Ann, Andover. The Parish Council OBJECTS to this application on the following grounds: Abbots Ann Parish Council fully supports all the objections from local residents and our neighbouring parish council of Upper Clatford. The development presents concerns with:</p> <p>Traffic management and road safety. The junction between the A343 and Foundry Road is often obscured when Southern Water are conduction pumping operations. The development will see increased need for parking which will occur close to the junction, further obscuring drivers views and placing pedestrians at increased risk. Access to the site will be obscured in both directions presenting a risk to those wishing to enter and exit the site.</p>																																								

	<p>The proposal represents an over development of small site and the property designs are not in keeping / character with the surround architecture.</p> <p>There is a lack of operational capacity in the local sewer system which results in regular emergency pumping operations by Southern Water almost directly opposite the site entrance. Adding further properties at a point in the system where there are already repeated operational failures may significantly increase the risk of further over pumping and pollution of the adjacent chalk river bed stream.</p> <p>Development of the site will result in the loss of a large number of mature trees that have screened adjacent properties from traffic noise for over a quarter of century.</p> <p>The ecological survey was only conducted several months after the developer had cleared the site of virtually all natural flora and fauna, predominantly destroying the habitats of all the species listed in the report. AAPC is concerned that site clearance may have been undertaken to remove evidence of habitats for breeding birds, common reptiles, amphibians, bats and hedgehogs. Of particular concern is the disruption to a site that was known by local residents to have an active bat population.</p> <p>Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to ACCEPT this resolution.</p>
240811.04	<p>24/01616/TREEN 2 x Leyland Cypress – Fell. Freshfields, Dunkirt Lane, Abbots Ann.</p> <p>The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to ACCEPT this resolution.</p>
240811.05	<p>24/01640/TREEN Apple Tree - Remove dead, diseased, and damaged branches. Rose Cottage, 48 Dunkirt Lane, Abbots Ann.</p> <p>The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jordan, seconded by Councillor Heather. All members voted unanimously to ACCEPT this resolution.</p>
240811.06	<p>24/01667/TPON T1 - Lime - Crown lift by no more than 2.4m above ground level Swallowfield, 12 Manor Close, Abbots Ann.</p> <p>The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jordan, seconded by Councillor Heather. All members voted unanimously to ACCEPT this resolution.</p>
240812	<p>To agree the date of the next meeting as Thursday 5th September. The date of the next meeting was AGREED as Thursday 5th September.</p>

There being no other business, the meeting closed at 20:45.

APPENDIX A

Sports Field

The old toilet block has been boarded up.

I have trimmed the hedge next to the pavilion.

The white lines on the senior pitch have been re-done and football has restarted after the summer break with two friendlies played and one booked for next weekend. The initial cost of painting the white lines is £107.21 for the senior pitch and £64.11 for the junior pitch. The lines need to be re-done every two weeks

Pavilion

I have dealt with an incursion of ants in the pavilion.

Fundraising

No news.

Cllr. Chris Wallis

Environmental Portfolio Report for July 2024

Footpaths

Completed fifth round of footpath trimming and hedge cutting and will start another round in early August.

No significant issues, except we are having a spate of people with dogs being lazy, and not picking up their dog's poo, which you can imagine is not great if you accidentally strim through a pile. I plan to purchase ten signs to install on fences bordering problem footpaths and put a notice in the Parish magazine.

I am still having issue with a tree falling across a footpath at the Bulbery Estate, at present in email discussion with Aster Company who I think must own the land.

Sewage

No major problems in requiring Tanker support in July, all systems working okay. The only other update is Southern Water plan to tidy up the manhole at Manor Farm which will involve building up the manhole chamber, installing permanent bollards and information notice board in August.

Highways and Public Footpaths.

I have had no action from HCC concerning my request to have thirty-four blocked drains cleaned out, likely we have had no heavy rain in July.

River Watch

The Pillhill Brook Association now has its own web site <https://sites.google.com/view/pillhillbrookassociation>. which will be regularly updated in what is happening on our local part of the brook and including monthly monitoring results.

Councillor John Heather

JULY RESULTS

| Water Quality | Kick Sampling | Groundwater |

Water Quality

The chemicals we check in our water quality tests continue to be within normal parameters. We're seeing elevated water temperatures but this is normal for this time of year.

Kick Sampling

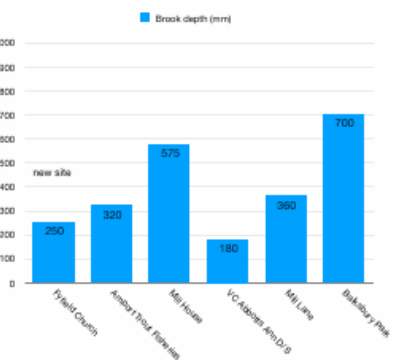
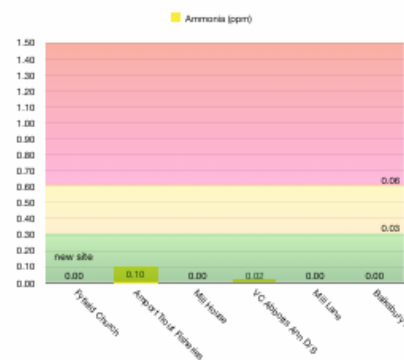
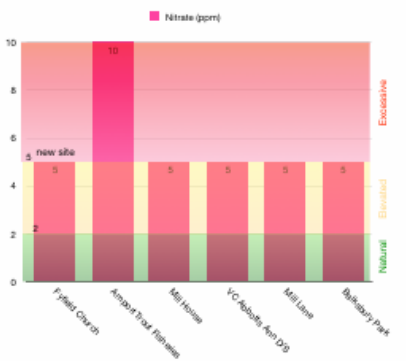
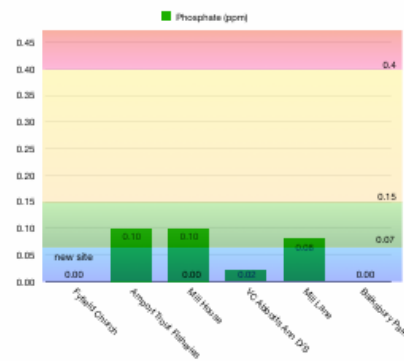
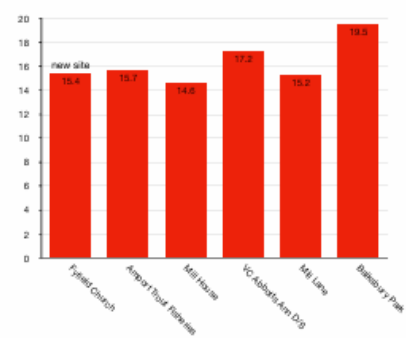
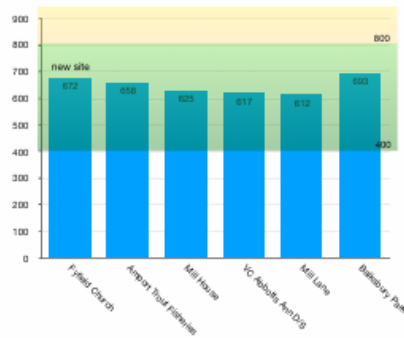
The variety and abundance of the key species we look for continue to delight PBA volunteers. All sites are well above their trigger levels. Low abundance counts will trigger the EA into action. Our new site in Fyfield has yet to be given a trigger level. See over the page..

Groundwater

Continues to fall. The level at Clanville Gate currently sits at 85.58 m a fall of 1.45 m in July. Our measurements show that the rate of fall in the valley is far slower and it is good to see the brook flowing at this time of year. This slower fall is due in some measure to the still high water table enabling chalk springs to continue to supplement in-channel flow.

Water Quality Results for July 2024

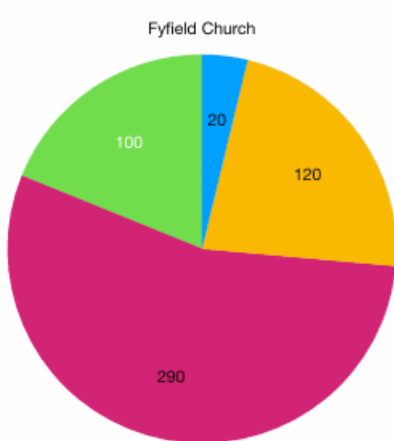
Site	Conductivity (µS)	Temp (°C)	Phosphate (ppm)	Nitrate (ppm)	Ammonia (ppm)	Brook depth (mm)
Fyfield Church	672	15.4	0.00	5	0.00	250
Amport Trout Fisheries	658	15.7	0.1	10	0.10	320
Mill House	625	14.6	0.1	5	0.00	575
VC Abbotts Ann D/S	617	17.2	0.02	5	0.02	180
Mill Lane	612	15.2	0.08	5	0.00	360
Balksbury Park	693	19.5	0.00	5	0.00	700



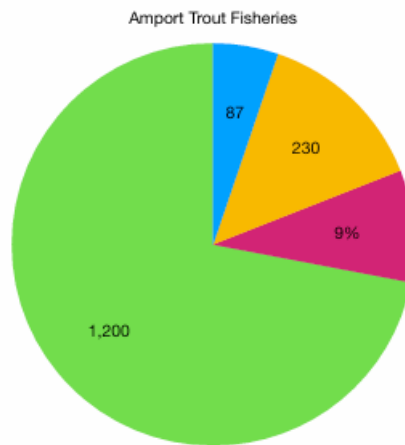
Invertebrate Counts for July 2024

Invertebrate Score	Fyfield Church	Amport Trout Fisheries	Mill House	VC Abbotts Ann D/S	Mill Lane	Balksbury Park
Cased Caddis	20	87	80	12	92	47
Caseless Caddis	0	0	0	4	0	3
Mayfly (Ephemeroidea)	0	0	1	0	17	17
Blue-winged Olive (Ephemereleidae)	120	230	92	12	31	520
Flat-bodied Stone clinger (Heptageniidae)	0	0	0	0	0	0
Olive (Baetidae)	290	150	280	700	12	1100
Stoneflies (Plecoptera)	0	0	2	6	0	0
Freshwater shrimp (Gammaridae)	100	1200	45	300	1545	200

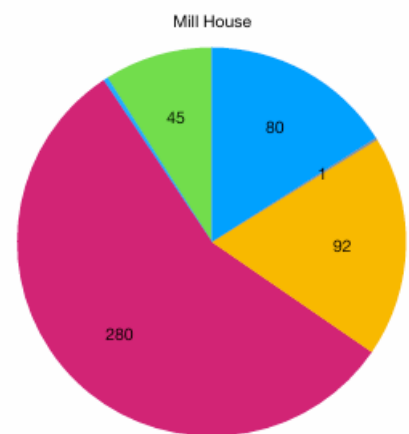
● Cased Caddis
 ● Caseless Caddis
 ● Mayfly (Ephemeroidea)
 ● Blue-winged Olive (Ephemereleidae)
 ● Flat-bodied Stone clinger (Heptageniidae)
 ● Olive (Baetidae)
 ● Stoneflies (Plecoptera)
 ● Freshwater shrimp (Gammaridae)



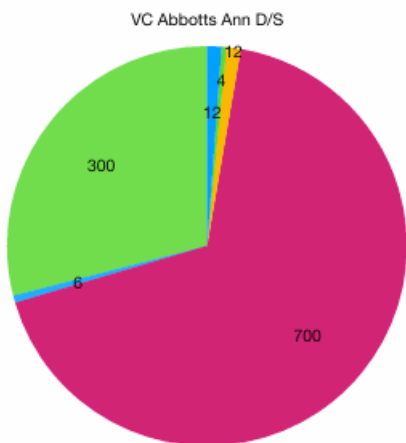
ARMI Score 11/Trigger Level TBD



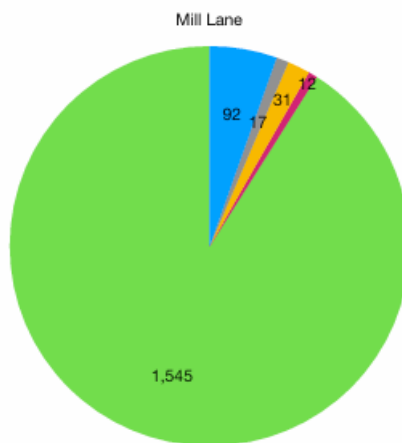
ARMI Score 12/Trigger Level 5



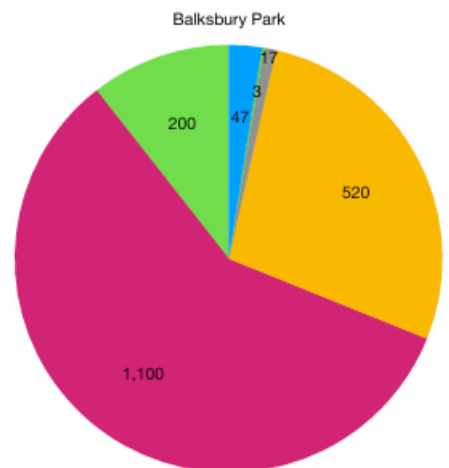
ARMI Score 11/Trigger Level 5



ARMI Score 12/Trigger Level 6.5



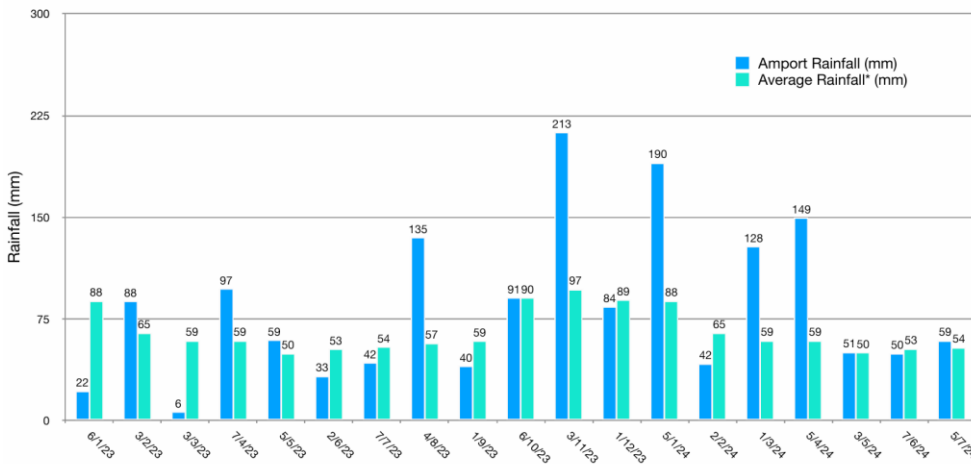
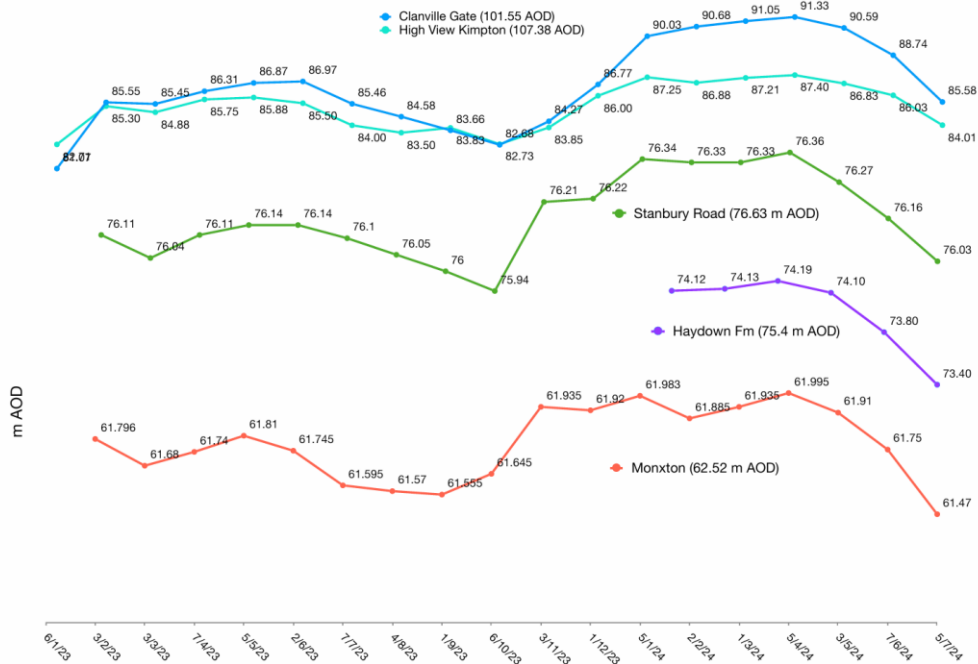
ARMI Score 12/Trigger Level 7



ARMI Score 15/Trigger Level 7

1. RMI monitors count the number of riverflies they find in eight key groups. From these numbers, an **ARMI score** is generated for that sample. Each site has a **trigger level**, decided by the ecology contact from the statutory agency, which shows the minimum ARMI score that samples at that site should have if the river is in acceptable ecological health. If the ARMI score of a sample is lower than the trigger level for that site, the monitor would then take a second sample to confirm the trigger level breach. Once confirmed, the statutory agency is informed.

Pan Parish Catchment Groundwater Levels (m AOD) as of 5 July 2024



* Met Office Average Rainfall data 1991 - 2020 for Middle Wallop

2023/24 GW levels (m AOD or Above Sea Level)

Week	Amport Rainfall (mm)	Average Rainfall* (mm)	Clanville Gate* (101.55 AOD)	High View Kimpton (107.38 AOD)	Stanbury Road (76.63 m AOD)	Haydown Fm (75.4 m AOD)	Monxton (62.52 m AOD)
6/1/23	22	88	81.07	82.71	-	-	-
3/2/23	88	65	85.55	85.30	76.11	-	61.80
3/3/23	6	59	85.45	84.88	76.04	-	61.68
7/4/23	97	59	86.31	85.75	76.11	-	61.74
5/5/23	59	50	86.87	85.88	76.14	-	61.81
2/6/23	33	53	86.97	85.50	76.14	-	61.75
7/7/23	42	54	85.46	84.00	76.10	-	61.60
4/8/23	135	57	84.58	83.50	76.05	-	61.57
1/9/23	40	59	83.66	83.83	76.00	-	61.56
6/10/23	91	90	82.68	82.73	75.94	-	61.65
3/11/23	213	97	84.27	83.85	76.21	-	61.94
1/12/23	84	89	86.77	86.00	76.22	-	61.92
5/1/24	190	88	90.03	87.25	76.34	-	61.98
2/2/24	42	65	90.68	86.88	76.33	74.12	61.89
1/3/24	128	59	91.05	87.21	76.33	74.13	61.94
5/4/24	149	59	91.33	87.40	76.36	74.19	62.00
3/5/24	50.5	50	90.59	86.83	76.27	74.10	61.91
7/6/24	49.5	53	88.74	86.03	76.16	73.80	61.75
5/7/24	59.0	54	85.58	84.01	76.03	73.40	61.47

* Borehole used by SW as an indicator for start of major groundwater infiltration

Notes:

1. Levels rose above 84 m trigger point 16 Jan 2023 & fell below 84 m 25 Aug 2023.
2. Row highlighted in green indicates catchment trigger points - when tankers were removed (on 24/08/23 in 2023; on 24/04/24 in 2024)
3. Levels bounded by red indicate when their individual trigger point were exceeded
4. Row highlighted in red indicates catchment trigger points - when tankers reinstated (on 3/11/23 in 2023)
5. More local borehole at High View, Kimpton added to table 17 Nov 2023 & levels for 2023 added retrospectively for comparison with Clanville Gate
6. Haydown Fm borehole substituted for Mullens Pond whilst out of action 25/1/24

Update from Hampshire County Council – August 2024

During Plastic Free July 2024, Hampshire County Council is encouraging residents to make the new Smart Living Pledge, changing everyday habits to reduce single-use plastics



Smart Living Pledges include:

- Always taking a reusable water bottle with you to refill.
- Always taking a reusable bag when shopping.
- Replacing plastic bottles of soap, bodywash and shampoo with solid bars or refilling them.

Hampshire County Council's Executive Member for Climate Change, Councillor Zoe Huggins said, "If we all do our bit by planning for what we need when out and about and finding novel ways to reuse or repurpose what we already own, the impact on climate change could be huge in terms of reducing carbon emissions, both now and for the future generations in Hampshire."

<https://www.hants.gov.uk/News/15072024PlasticFree>

Outstanding rating continues for Hampshire County Council's Children's Services

Children in Hampshire continue to benefit from strong and effective services that make a positive difference to their lives. This is one of the key headline findings from Hampshire County Council's latest full Ofsted inspection, which has rated its Children's Services outstanding for the second consecutive time since 2019

In a consistently positive report, Ofsted has described the timely and robust practice of social workers and other practitioners who ensure that children are kept safe and that they and their families receive appropriate and effective support to meet their individual needs. The news comes following a recent outstanding Ofsted rating for Swanwick Lodge, the County Council's secure children's home which provides safe and specialist support for the most vulnerable children and young people.

Ofsted's report follows a rigorous inspection of the County Council's Children's Services, including all aspects of children's social care, which took place between 4 and 14 June 2024. Key findings include the 'significant and continuing strength' of the County Council's inclusive and creative approach to protecting children, which sees staff work closely with parents, wider family members and friends to 'strengthen family resilience' and achieve 'positive and sustainable change'. Parents are supported to 'develop skills and strategies to better meet their children's needs' and this, together with support from wider networks, enables more children to stay safely at home.

<https://www.hants.gov.uk/News/20240723outstandingofstedresult>

Hampshire's Country Parks win prestigious Green Flag Awards once again

Visitors to Hampshire County Council's five country parks are guaranteed a top-quality day out thanks to the parks being once again awarded Green Flag awards for 2024

Lepe, River Hamble, Royal Victoria, Queen Elizabeth, and Staunton Country Parks have all once again regained Green Flag status for their excellent facilities and amazing outdoor spaces. Staunton Country Park and Royal Victoria Country Park have also once again won Green Heritage Accreditation for the management of the sites' unique historic features - Lepe Country Park has also secured the heritage accolade this year for the first time.

The Green Flag Award scheme, managed by environmental charity Keep Britain Tidy under licence from the Ministry of Housing, Communities & Local Government, recognises and rewards well-managed parks and green spaces, setting the benchmark standard for the management of green spaces across the United Kingdom and around the world.

<https://www.hants.gov.uk/News/20241607GreenFlagAwards>

Hampshire County Council's latest figures show 37 per cent increase in annual road repairs

An unprecedented number of potholes and road defects have been fixed across a 12-month period, according to the latest figures from Hampshire County Council

From April 2023 to April 2024, 180,909 repairs were delivered, marking a 37 per cent increase.

We understand that potholes remain a significant concern for Hampshire's residents, impacting daily journeys and overall satisfaction whether travelling to work, school, running a business or enjoying all our county has to offer.

One year ago, HCC allocated an additional £22.5 million to tackle this issue and make our roads stronger. This two-year investment is enabling us to deploy more resources dedicated to promptly fixing potholes, addressing the damage caused by cycles of wet and freezing winter weather. Our latest figures show that repairs have increased by 37 per cent, compared to the previous 12 months, demonstrating that this investment is paying dividends.

<https://www.hants.gov.uk/News/20241107AnnualRoadRepairFigure>

Next step for Hampshire Minerals and Waste Plan

Plans to ensure Hampshire can provide its share of materials, such as sand and gravel, for building homes, schools and roads in the future have taken another step forward. Hampshire County Council's Cabinet has recommended (8 July 2024) that the full County Council (at its meeting on 18 July) approves the submission of Hampshire's Minerals and Waste Plan's Partial Update to the Government Planning Inspectorate for scrutiny

It has been a huge undertaking, including extensive consultation with residents and other interested parties. If County Councillors agree the Plan and supporting documents can be submitted, it will be for the independent Planning Inspectorate to determine whether Hampshire's Plan is sound - that is whether it complies with national policy and legal requirements.

<https://www.hants.gov.uk/News/20240708MineralsandWastePlan>

[David Drew](#)

[Test Valley Central Division, HCC](#)

Section 3 – External Auditor’s Report and Certificate 2023/24

In respect of

Abbotts Ann Parish Council

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02 as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/> .

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2024; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor’s limited assurance opinion 2023/24

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. (*delete as appropriate).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the authority:

None

(continue on a separate sheet if required)

3 External auditor certificate 2023/24

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2024.

External Auditor Name

ENTER BDO LLP - Southampton AUDITOR

External Auditor Signature

DocuSigned by:
SIGNATURE REQUIRED
BDO LLP

Date

23 July 2024 MM/YYYY

APPENDIX C

Date: 01/08/2024

Abbotts Ann Parish Council

Page 1

Time: 07:49

**Bank Reconciliation Statement as at 31/07/2024
for Cashbook 1 - Lloyds Treasurers Account**

User: AMANDA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Lloyds Treasurers Account	31/07/2024		72,288.31
			<u>72,288.31</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			72,288.31
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			72,288.31
		Balance per Cash Book is :-	72,288.31
		Difference is :-	0.00