



**Minutes from the Meeting
held on Thursday 5th May at 19:00
at The War Memorial Hall, Abbotts Ann.**

COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Councillor Jordan		√	
Councillor Howard (Chairman)	√		
Councillor Jones (Vice Chairman)	√		
Councillor Wallis	√		
Councillor Cole	√		
Councillor Schneeberger	√		
Vacancy	-	-	-

Also, IN ATTENDANCE

Karen Ross – Locum Clerk, Test Valley Borough Councillors - Councillor Maureen Flood, (left 7.15pm) Councillor Drew (7.10pm) and 4 members of the public.

220506	<p>To elect the chairman for the ensuing municipal year and receive the signed declaration of acceptance of office form.</p> <p>Councillor Jones proposed Councillor Howard as Chairman. Seconded by Councillor Wallis All members voted unanimously to accept this resolution. Councillor Howard accepted the position of Chairman and signed the declaration of acceptance of office.</p>						
220507	<p>To Elect the vice-chairman for the ensuing municipal year and receive the signed declaration of acceptance of office form.</p> <p>Councillor Howard proposed Councillor Jones as Vice Chairman. Seconded by Councillor Cole All members voted unanimously to accept this resolution. Councillor Jones accepted the position of Vice Chairman and signed the declaration of acceptance of office.</p>						
220508	<p>To agree the Portfolio holders:</p> <p>It was RESOLVED that the current Portfolio Holders would remain in post and that John Heather would continue to be responsible for the Telephone Kiosk. Proposed by Councillor Howard, seconded by Councillor Schneeberger All members voted unanimously to accept this resolution.</p>						
220509	<p>To approve the following policies:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Standing Orders</td> <td style="width: 50%;">Financial Regulations</td> </tr> <tr> <td>Asset Register</td> <td>Risk Assessment</td> </tr> <tr> <td>Code of Conduct</td> <td>Scheme of delegation</td> </tr> </table> <p>It was RESOLVED To approve the following: Standing Orders, Financial Regulations. Risk Assessment and the Code of Conduct Proposed by Councillor Howard, seconded by Councillor Jones All members voted unanimously to accept this resolution It was noted that the Asset Register need to be updated further. Amendments will be notified to the Clerk ready for approval at the next meeting. It was also noted that the Scheme of Delegation was no longer required.</p>	Standing Orders	Financial Regulations	Asset Register	Risk Assessment	Code of Conduct	Scheme of delegation
Standing Orders	Financial Regulations						
Asset Register	Risk Assessment						
Code of Conduct	Scheme of delegation						



220510	<p>To confirm there are no amendments to the Councillor's declaration of pecuniary interests. It was CONFIRMED that there were no amendments to Councillor's declarations of pecuniary interests.</p>
220511	<p>To approve the following direct debits: Business Stream – Water supply to Pavilion SSE – Electricity supply to Pavilion ICO – Information Commissioner's Office Test Valley Borough Council – Grounds Maintenance</p> <p>It was RESOLVED To approve the following direct debits. Business Stream SSE *ICO Test Valley Borough Council Proposed by Councillor Wallis and seconded by Councillor Howard All members voted unanimously to accept this resolution</p>
220512	<p>To receive Chairman's opening remarks. Councillor Howard welcomed everyone to the meeting and advised that the meeting is recorded by the Parish Council and may be recorded by members of the public. He thanked Councillor Jordan for all his hard work as Chairman and stated that all Councillors have benefited from his experience.</p>
220513	<p>To receive and accept apologies for absence. Apologies were RECEIVED and APPROVED from Councillor Jordan due to work commitments. Borough Councillor Coole's apologies were also noted.</p>
220514	<p>To receive declarations of Disclosable Pecuniary Interests relating to items on this agenda. There were no declarations of Disclosable Pecuniary Interest relating to items on this agenda RECEIVED.</p>
220515	<p>To approve the minutes of the Parish Council Meeting held on Thursday 7th April. The minutes of the Parish Council meeting held on Thursday 7th April were APPROVED as a correct record of the meeting. Proposed by Councillor Schneeberger and seconded by Councillor Jones All members voted unanimously to accept this resolution.</p>
220516	<p>To receive updates already published and any further updates provided. The reports submitted for the Parish Council meeting were NOTED and can be found as APPENDIX A. Borough Councillor Flood gave a verbal update to the meeting. A representative of the Pan Parish Forum attended to update the meeting on the Southern Water issue.</p>
220517	<p>To note the current financial situation and the reconciliation of the bank balance. The current financial situation and the reconciliation of the bank balance were NOTED with the bank balance as 30th April 2022 being £58,259.50. The bank reconciliation can be found as APPENDIX B.</p>
220518	<p>To approve the requests for payments for May. The payments as listed in the table below were APPROVED for payment. Proposed by Councillor Howard and seconded by Councillor Schneeberger. All members voted unanimously to accept this resolution.</p>



May Payment Requests

TO	FOR	INVOICE NO	AMOUNT
Staff	Salaries	May	£1,038.36
Staff	April salary difference	April	£19.57
Staff	April pension difference	April	£1.98
Amanda Owen	Staff Expenses	April	£39.88
ICCM	Parish Council Membership	4964/2022/23	£95.00
Larkstel	Grounds Maintenance for March	Inv 0402	£645.00
Sawscapes Play	Replacement of Clatter Bridge	Inv 1685	£2,850.00
Anne Jones	Expenses - Items for Community Orchard		£105.62
Rialtas	Software Support & Maintenance Licence	SM25120	£148.80
Rialtas	Year end close down	29510	£480.00
HALC	HALC Affiliation Fees 22/23 & NALC Levy 22/23	Inv 5065	£456.07
Andover Mini Skip Hire	Skip Hire for Sportstore Clearance		£239.40
War Memorial Hire	Hall Hire	May	£15.75
Hampshire County Council	Lighting Fees 01 October 21 to 30 March 2022	3611493646	£193.26
Chris Wallis	Expenses - Padlock & Hasp for Bulbery Shed	April	£8.76
		Total	£6,337.45

220519	<p>To receive a report with regards to the installation of electric car charging points. The report was NOTED, and a discussion took place. It was considered that the time had not yet arrived whereby the Parish Council wished to be involved in installing EV Charging points within the Parish. It was RESOLVED that the Parish Council Environment portfolio holder would consult businesses in the Parish about EV charging points and provide information as covered in her paper to those wishing to install them. Proposed by Councillor Howard, seconded by Councillor Jones. All members voted unanimously to accept this resolution.</p>
220520	To consider the following planning application:
220520.01	<p>22/01040/TREEN 2 no. Yew trees - Crown reduce by upto 3m The Old Post Office, 57 Duck Street, Abbots Ann The Parish council had NO OBJECTION to this application. Proposed by Councillor Howard, seconded by Councillor Jones. All members voted unanimously to ACCEPT this resolution.</p>
220520.02	<p>22/01147/FULLN Erection of a general-purpose agricultural building to replace two existing end of life buildings. Land Between Homelea And Madonna , Andover Road, Monxton, Andover. The Parish council had NO OBJECTION to this application. Proposed by Councillor Jones, seconded by Councillor Schneeberger. All members voted unanimously to ACCEPT this resolution.</p>
220521	<p>To confirm the date of the next meeting as Thursday 9th June. It was agreed that the date of the next meeting was Thursday 9th June. With the APM being held on 26th May 2022.</p>

There being no other business the meeting closed at 8.37pm



APPENDIX A

Sports & Recreation update

The Sports Field shed has been tidied and de-cluttered by a team from the PC, fête committee and PTA.

The padlocks have been replaced by new ones. A key is in the Pavilion kitchen.

The Pavilion has been used for several functions providing a welcome income stream for the PC. More bookings are in the pipeline. Members of the Sports field group will attend the Annual Parish Assembly in Councillor Wallis' absence.

Councillor Chris Wallis

Environment Report – 04/05/22

Maintenance Contract.

Councillor Howard had a meeting on 3rd May with a representative from Scanlon to negotiate a revised quote for the maintenance contract. This would be done by reducing the frequency and type of cuts required in the original contract. At the Extraordinary Meeting later that day AAPC voted unanimously to accept the new tender if it was below £8500. Councillor Howard will give an update at the meeting.

Community Orchard.

Total grants and donations for the Community Orchard are £1360 and total expenditure to date is £852.42. After payment of outstanding expenses from the planting the clerk has confirmed that there is a surplus of £507.58. My thanks go to everyone who helped plant the orchard and especially those who made donations particularly Veronica Stokes, who gave £500 in remembrance of her husband Adrian who did so much for the village. The surplus is earmarked in the accounts and is specifically for the upkeep and maintenance of the Community Orchard in future years. This will cover the future cost of watering, feeding, disease and pest control, and potential damage. In addition, it would be useful to have a sign to provide more detail about the fruit trees and to explain that Abbots Ann Community Orchard was planted to mark the Queen's Platinum Jubilee. I have started to make enquiries about signage and will share the results with the council in due course.

The main focus at the moment is to provide water to keep the new trees alive during the current dry spell. There has not been much rain since the orchard was planted on 26th March. Water is regularly provided by myself and husband with the help of a local resident who has kindly volunteered to water the trees when she has time. At the moment this is all done at our own cost.

I have been in contact with the Headmistress of Abbots Ann Primary School and to discuss the Community Orchard and the Green. She suggested that I come and talk about the orchard and it's watering to the eco group at the school.

The Copse

Now that the growing season has started the Copse is beginning to look a bit overgrown. I hope to discuss maintenance plans with the resident who volunteered to look after it.

Bench on the Green





One of the new benches situated on the northern boundary of the Green is attracting a lot of bird droppings that are not only unsightly but are preventing the bench from being used. I would like AAPC to consider moving the bench to another part of the Green where it could avoid the birds and be used by more people visiting the Green. There will be a small cost involved which can be investigated further if required.

Anne Jones

Amenities

Work is still progressing with quotes being sorted.

Councillor Howard

Clerk

Councillor Howard met with contract manager for the grounds maintenance. In order to fit within budget the footpaths would be cut back much more infrequently to enhance the biodiversity. The Contractor initially submitted a quote which was incorrect. Once the updated quote is received the contract will be signed. There was a request for Councillors to ask the local groups to submit a report or will be attending the Annual Parish Assembly. The poster advertising this will be placed around the village.

Southern Water update.

Update on the Pan Parish Forum for Abbotts Ann Parish Council meeting on 5 May 2022

Councillor Judith Cole

The Pan Parish Forum has been working hard to ensure that SW address the well documented problems with the local sewerage and drainage systems. SW established a pathfinder project and have made some considerable progress in repairing (lining) 1700m of public sewers which should reduce significantly the ingress of water into the pipes. Ultraviolet equipment has been installed at Mullens Pond. This work has meant that a number of tankers were needed so temporary lay-bys have been created to reduce inconvenience to local residents.

The next phase of the work involves lining private pipes.

SW's plan for future work is attached as Appendix A. You will see that although we have three key areas of concern (Mill Lane, Monxton Hill, and Foundry Lane), **no substantive work** is planned in Abbotts Ann.

Councillors are requested to discuss and agree the work that we require SW to do to address the issues that we face in Abbotts Ann. I will then liaise with the Pan Parish Forum to ensure that this is raised with them in a meeting of the PPF with senior staff and stakeholders from SW on 19 April 2022.

Councillors are also requested to consider how we best communicate about this with residents of Abbotts Ann. Obviously we have the parish council website and I am writing an article for the parish magazine in June, but we

also need to find a way of communicating more regularly through social media channels. Other parish councils locally have Facebook pages and the secretary of the PPF will post updates to all these pages.

I recommend that we establish a Facebook page about the Abbotts Ann Parish Council which can contain updates on this important topic as well as other information. I am happy to set up and maintain the page if that is helpful.

Councillor Judith Cole



Response from Councillor Andy Jordan.

You will note from my last parish mag article I stated quiet clearly that SW were not undertaking any additional works nor had they allocated any additional funds (Capex / Opex) to undertake additional works; please do not be 'fooled' by the so called pilot project. The project is a PR exercise that has little or no effect for any areas downstream of where the work has been carried out; overpumping will persist as will the pollution of the PhillHill Brook.

In terms of being asked to indicate to SW what we require to be undertaken, such a request is yet another indication that SW are merely on a PR exercise. Who among us is a water engineer with a full working knowledge of the water and wastewater and sewage systems running under our parish? For SW or the Parish Forum to ask you to direct the work is frankly ludicrous, were I in attendance I would argue against any such commitment on the part of AAPC, it is a move designed to give the appearance of progress without any substantive impact.

If SW are serious about addressing the crippling impact of water ingress to their infrastructure under Abbotts Ann then they need to:

conduct a full Electro Scan and CCTV survey of the entire network to establish its condition,

identify areas that require repair, maintenance or replacement and then devise a scheme of works to address the issues identified.

There should be **no initial targeted surveys, SW do not know where the problems are in their infrastructure under Abbotts Ann**, we should ask for a full survey. In addition to a full survey we should also **seek a written undertaking that SW actually know where 100% of the infrastructure is located - based on current industry standards they will not have conclusive records so we should also ask for a GIS Survey of their assets so that they [SW] and we know where their infrastructure is located.**

Only following a full survey and the identification of the full extent of their network should SW then come to us with a report on the condition of their infrastructure and their proposals for targeted interventions to repair and maintain the network going forward.

Additionally, please do not forget the huge disruption to members of our community on Foundry Road who have to endure 24/7 tanker pumping operations during damp periods.

For those who know my scepticism on a range of matters perhaps I should, at this juncture, declare my current day job as well as state that the idea of a pan parish forum is great, it's just been 'managed' out of the way by SW: I currently run the MOD PFI Replacement Programme for Infrastructure and Utility PFIs across MOD. One area of my portfolio is to replace the provision of water, wastewater, and sewage services across the whole of GB for the MOD (Please google Aquatrine or see <http://aquatrine.factor3live.co.uk/about/>), The service provision from we should expect from SW, our inability to hold them to account and their ability to appear to be taking the initiative whilst actually doing nothing more than they had already planned to do is an area in to which I have some insight.

I most genuinely support the aims of the pan parish forum, I equally believe there has been little substantive impact from the SW 'initiatives' and it is for SW to advise us AAPC, with demonstrable survey evidence, of what work needs to be conducted on their infrastructure under our Parish. Please do not be tricked into asking for works that will have no substantive impact.



Update from Hampshire County Council – May 2022

Pack a picnic and join the Big Lunch Jubilee celebrations at Hampshire's country parks!

As The Queen's Platinum Jubilee weekend nears, Hampshire County Council's country parks are inviting everyone to come along and celebrate being part of a 'Big Picnic in the Park' over the Jubilee bank holiday weekend (4/5 June)

Events are taking place across Hampshire as part of The Big Lunch Jubilee celebrations. There will be music, entertainment, fun activities for children, and on Saturday 4 June Staunton Country Park will also be live-screening the national event – the Platinum Party at the Palace.

More information can be found about these events and other Jubilee celebrations across Hampshire, on the County Council's dedicated Queen's Platinum Jubilee webpage [Queen's Platinum Jubilee 2022 | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk/News/03052022JubileeWebpage).

The site features events including The Big Read in Hampshire's libraries, how to Plant a Tree for the Jubilee and become part of The Queen's Green Canopy legacy, and much more.

<https://www.hants.gov.uk/News/03052022JubileeWebpage>

Primary school place offers confirmed by Hampshire County Council

The County Council has processed more than 21,000 applications (21,288) for children to start school in reception year (Year R) and to move from infant to their first year of junior education (Year 3).

Just over 98 per cent (98.31 per cent) of parents have been offered a reception year place for their child in one of their three preferred choice schools, with more than 93 per cent (93.25 per cent) allocated a place at their first choice of school.

<https://www.hants.gov.uk/News/19042022primaryadmissions>

Children's food and activity scheme extended for three years

Hampshire County Council's Holiday Activities and Food (HAF) programme - which aims to help families facing hardship - is to be extended for another three years

Total funding worth approximately £10m will be allocated to the County Council by the Department for Education to continue running the scheme, which offers healthy food and enriching activities to eligible children during the school holidays – a time when some families struggle with the extra costs, such as food and childcare. In Hampshire, there are over 33,000 children who are potentially eligible for free HAF places.

<https://www.hants.gov.uk/News/05042022HAFgrants>

Hampshire County Council statement on publication of gender pay gap information

The gender pay gap is a measure of the difference between men and women's average earnings across an organisation. For the year ending March 2021, on average, there is a 16% pay difference between men and women working at the County Council.

The majority of the workforce is female, and this is most pronounced at the lower pay grades. In particular, the County Council is quite unusual as a local authority, as it has kept a number of services in its direct control, such as school meals, because the County Council feels it is important to do so. Other agencies 'outsource' these services, which tend to employ mostly women, and that affects the gender pay gap reports. If these services were excluded from the data, the County Council would have a gender pay gap of 10.4%.

At the same time, more women are progressing to higher grade jobs with women continuing to make up 57% of senior managers within the organisation.

[See the County Council's annual Gender Pay Gap report](https://www.hants.gov.uk/News/30032022genderpaygap)

<https://www.hants.gov.uk/News/30032022genderpaygap>

Young people highlight their key priorities in annual 'Make Your Mark' consultation

Young people across Hampshire voted environmental issues as their top concern in this year's 'Make Your Mark' consultation. Hampshire ranked second in the UK for participation in the consultation, with 17,385 votes cast in total. Young people (aged 11-18) in Hampshire were able to vote on a number of topics through the Hampshire Youth Parliament network and, for the second year running, placed 'Environment' at the top of their priorities with 4,260 votes. Jobs, money, homes and opportunities came in second place with 3,532 votes and health and



wellbeing followed closely behind with 3,457 votes. This aligns to the national picture, which saw health and wellbeing and jobs, money, homes and opportunities voted in first and second place respectively.

<https://www.hants.gov.uk/News/24032022makeyourmark>

Local groups encouraged to apply to Leader's Community Grants Scheme for support with community projects

Communities across Hampshire are being invited to apply to Hampshire County Council for support from the Leader's Community Grants Scheme - which can help fund projects designed to help communities thrive. Leader of Hampshire County Council, Councillor Keith Mans, said: "These grants can be used to support projects that will make a big difference in the heart of communities.

"Local groups and organisations are in the best position to understand what is needed in their area and I urge them to come forward and apply for funding. The purpose of these grants is to help communities thrive while also enabling organisations to become financially independent.

Applications are now open for the financial year 2022/23.

Those wishing to apply should visit the [Leader's Community Grants web page](#).

The scheme will consider applications between £1,000 and £25,000 to use for activity costs and/or capital costs. Amounts in excess of £25,000 will occasionally be considered in exceptional circumstances. Applications will be dealt with on a 'first come, first served' basis.

<https://www.hants.gov.uk/News/24032022communitygrant>

Cllr David Drew

Test Valley Central Division, HCC

APPENDIX B

Date: 03/05/2022

Abbotts Ann Parish Council

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Time: 16:08

Bank Reconciliation Statement as at 30/04/2022
for Cashbook 1 - Lloyds Treasurers Account

User: AMANDA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Treasurers Account	30/04/2022		58,259.50
			<hr/> 58,259.50
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			58,259.50
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			58,259.50
		Balance per Cash Book is :-	58,259.50
		Difference is :-	0.00