

ABBOTTS ANN PARISH COUNCIL
Minutes from the Meeting held on
Thursday 1st December 2016 at 19:00
at Abbots Ann War Memorial Hall



Present: Parish Councillors A Hayter (Chairman), T Abram (Vice Chairman)
 Mrs L Haigh, C Teasdale, M Doherty, D Wells,
 Borough Councillor G Stallard, County Councillor A Gibson (arrived 19.50)

Members of the Public: 2

Minutes: Mrs Clare Cotterell – Clerk
 Meeting started 19.00

AGENDA ITEM		ACTION
1	Apologies for Absence Apologies received from Cllr Flood and Cllr Bleeker.	NOTED
2	Declarations of Interest – Cllr Hayter advised he lives in Manor Close but is not impacted by planning applications 7c) and 7d)	NOTED
3	Cllrs to agree the minutes to be an accurate record of the meeting held on 3rd November 2016: Proposed Cllr Wells, seconded Cllr Haigh, all agreed.	
4	Actions to be reported: Clerk's actions from the meeting held on 3 rd November 2016: <ul style="list-style-type: none"> • Updated draft budget – on agenda 01.12.16 • Updated draft Maintenance Contract – on agenda 01.12.16 • Application for Tree works at WMH has been submitted – on agenda for information only • Refurbishing/replacing Noticeboards – ongoing – still investigating quotes • Clerk confirmed location of street lighting with HCC and has circulated to all. <p>Cllr Haigh reported that the telephone box has been cleaned, some perspex needs replacing and Andover Glass will give a quote. Some suggestions received so far as to future use, library, webcam location, defibrillator, information point, suggestions that village organisations could host the box and one request for box to remain as it is. All suggestions will go on the website and in the magazine to be voted upon. Cllr Haigh will provide a proposal for replacing the perspex at the next meeting.</p> <p>Cllr Abram reported the Bank mandate is ready to be signed and sent off to set up the new account.</p>	<p style="text-align: center;">Cllr Haigh</p> <p style="text-align: center;">All signatories</p>
5	Public Participation – <i>This item will be limited to 15 minutes, unless directed otherwise by the Chairman.</i> Vice chairman of the PCC raised concerns over churchyard maintenance and items in need of attention. The project for churchyard paths was discussed and a site visit for Cllrs to view the paths in the churchyard is being arranged for later in December. Clerk to arrange works to remove moss on paths, repair of gate latch, removal of sapling growth in fence and to contact mole catcher.	Clerk
6	Borough and County Councillors Reports Cllr Stallard reported: <ul style="list-style-type: none"> • Cllr Stallard congratulated Cllr Haigh for delivery of comments to NAPC meeting regarding 16/01512/OBLN. The application was refused at the Planning Committee and will now go to Planning Control Meeting on 20.12.16 at 17.30 at Beech Hurst – Cllr Haigh to attend and speak. Cllr Haigh thanked John Patience for compiling the comments and Cllr Stallard for his contribution. • Places for People Leisure Management Ltd has been announced as the new leisure provider for Test Valley with effect from 1 April 2017. A new leisure centre will be built in Andover on the current site. • TVBC has successfully defended a High Court challenge to the Test Valley Local Plan. • Cllr Stallard is trying to gather data from the newly operating ANPR system but this may be refused if this is not a Barred Routes issue. 	Cllr Haigh

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	<ul style="list-style-type: none"> • TVBC recommendation for boundary changes in 2019 is to reduce the number of Borough Councillors from 48 to 43. <p>Cllr Gibson reported: Update on ANPR – Cllr Gibson has asked Ray Alborough (TVBC) what happened to the money previously collected in fines. Advised it was not earmarked and some had been used for highways work. Cllr Gibson suggested he could write to request some funds for Abbots Ann area which could be used for St Johns Cross and for a 20mph speed limit trial.</p>	
7	<p>Planning and Tree Work applications – Cllrs to propose a response to be submitted to TVBC relating to the following applications: Proposed Cllr Abram Seconded Cllr Teasdale.</p> <ul style="list-style-type: none"> a) 16/02931/TPON – T1 Sycamore – Fell – Kallehult, Church Road, Abbots Ann – No objection - all agreed. b) 16/02936/TPON - T1 Sycamore – Fell – Kallehult, Church Road, Abbots Ann – No objection - all agreed. <p><u>Cllrs to consider notifications a) & b) in conjunction with TPO TVBC 1115 notification and email correspondence received – (all previously circulated).</u></p> <ul style="list-style-type: none"> c) 16/02716/FULLN – Side single storey extension and rear two storey extension; new front porch and amended vehicular access (amended scheme with new roof design, windows and doors) – 5 Manor Close, Abbots Ann – Objection – on the grounds that it is inappropriate use of materials and out of character with surrounding properties - all agreed. d) 16/02866/FULLN – Erection of a detached three bed dwelling with associated site works – Bowermead, 10 Manor Close, Abbots Ann - No objection - all agreed. e) 16/02778/TREEN – Reduce or remove Worcester Permain Apple Tree – Dovercourt, Dunkirt Lane, Abbots Ann - No objection - all agreed. f) 16/02782/TREEN – Prune one Ash tree and remove any dead wood - Dovercourt, Dunkirt Lane, Abbots Ann - No objection - all agreed. g) 16/02875/TREEN – Coppice 1 x Hazel tree – Westhill House, Monxton Road, Abbots Ann - No objection - all agreed. h) For information only – 16/02835/TREEN – T1-T6 Lime – Crown lift to 2m – rolling consent requested to repeat works every 3 years for a period of 10 years – War Memorial Hall, Duck Street, Abbots Ann 	
8	<p>Burial Ground Regulations and Fees Cllrs to review updated Regulations and Fees and approve the recommendation of Burial Ground Sub Committee. Deferred to January meeting.</p> <p>Cllrs Gibson and Stallard left the meeting at 20.13</p>	Deferred
9	<p>Budget 2017/18 Cllrs to review and approve budget and precept for 2017/18. – Cllrs approved the proposed budget and precept (£32,000.00) for 2017/18 – Proposed Cllr Teasdale, seconded Cllr Wells, all agreed.</p>	
10	<p>Maintenance Contract</p> <ul style="list-style-type: none"> a) Cllrs to review and approve Maintenance Contract to be sent out for quotation. - Approved with some amendments, Clerk to send out by end December, quotations to be returned by end of January and reviewed by Cllrs at the February meeting – Proposed Cllr Abram, seconded Cllr Doherty, all agreed. b) Cllrs to discuss amending Standing Orders and Financial Regulations to allow spend within limits prior to Parish Council approval. - Agreed this item was not required as this ability already exists in the Financial Regulations. 	Clerk
11	<p>Play Area Quotations</p> <ul style="list-style-type: none"> a) Cllrs to consider quotations received for quarterly inspections of play equipment/areas. Agreed to award a 1 year contract to Vita Play Ltd for quarterly inspections, to include cleaning and minor repairs. Contract to start from March 2017 – Cost £196.00 + VAT per quarter – Proposed Cllr Haigh, Cllr Teasdale, all agreed. 	

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	<p>Cllrs Haigh and Abram to carry out weekly visual inspections of play areas and keep a notebook log.</p> <p>b) Cllrs to consider quotations for replacing fencing at War Memorial Hall – Agreed to accept Abbots Ann Fencing & Property Services quotation of £464.20 + VAT – Proposed Cllr Wells, seconded Cllr Teasdale, all agreed.</p>	Cllrs Abram & Haigh																														
12	<p>Finance:</p> <p>a) Cllrs to approve the Financial Statement for 1st to 30th November 2016 – Proposed Cllr Doherty, seconded Cllr Abram, all agreed.</p> <p>b) Cllrs to approve the following payments to be made.</p> <table border="0"> <thead> <tr> <th>Chq</th> <th>Payee</th> <th>Amount</th> <th>Chq</th> <th>Payee</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1131</td> <td>Clerk expenses</td> <td>£84.77</td> <td>1132</td> <td>Clerk Salary</td> <td>£-</td> </tr> <tr> <td>1133</td> <td>Enham Gardening</td> <td>£246.86</td> <td>1134</td> <td>TVBC dog bin</td> <td>£379.33</td> </tr> <tr> <td>1135</td> <td>SLCC Subscription</td> <td>£121.00</td> <td>1136</td> <td>B Sims – fuel</td> <td>£39.96</td> </tr> <tr> <td>1137</td> <td>Vita Play – repairs/replacement of play equipment</td> <td></td> <td></td> <td></td> <td>£2815.20</td> </tr> </tbody> </table> <p>Proposed Cllr Haigh, seconded Cllr Teasdale, all agreed.</p>	Chq	Payee	Amount	Chq	Payee	Amount	1131	Clerk expenses	£84.77	1132	Clerk Salary	£-	1133	Enham Gardening	£246.86	1134	TVBC dog bin	£379.33	1135	SLCC Subscription	£121.00	1136	B Sims – fuel	£39.96	1137	Vita Play – repairs/replacement of play equipment				£2815.20	
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13	<p>Village Action Plan Strategy Planning: The Parish Council to adopt the idea of the Village Action Plan outlined in the document dated 15.10.15</p> <p>Discussion held and a suggestion that the topics could be divided into different portfolios for individual Councillor responsibility. Agreed for Cllr Haigh to submit a proposal for the next meeting.</p>	Cllr Haigh																														
14	The Next Meeting of the Parish Council will be held on 12th January 2017																															

Meeting closed at 21.01

Approved and signed by the Chairman at the meeting held on 12th January 2017