Minutes from the Meeting
held on Thursday 6th August at 19:00
at The War Memorial Hall, Abbotts Ann.

COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Councillor Jordan	√		
Councillor Howard	√		
Councillor Heather		√	
Councillor Wallis	√		
Councillor Mitchell	√		
Councillor Stratford	√		
Vacancy	-	-	-

Also, IN ATTENDANCE:
Amanda Owen – Clerk, Borough Councillor Flood and no members of the public.

260801	**To receive Chairman's opening remarks.** Councillor Jordan welcomed everyone to the meeting and advised that the meeting is recorded.
260802	**To receive and accept apologies for absence.** Apologies were **RECEIVED** and **ACCEPTED** from Councillor Heather and **NOTED** from County Councillor Drew and Borough Councillor Hasselmann.
260803	**To receive declarations of disclosable pecuniary interests relating to items on this agenda.** Councillor Stratford expressed an interest in item 260816.02.
260804	**To approve the minutes of the Parish Council Meeting held on Thursday 2nd July.** The minutes of the meeting held on Thursday 2nd July were signed as a correct record of the meeting. Proposed by Councillor Jordan, seconded by Councillor Wallis. All members voted unanimously to accept this resolution.
260805	**To receive updates already published and any further updates provided.** Councillor Howard ran through the action list and provided an overview of the recent Burial Ground audit conducted by himself, Councillor Stratford and the Clerk. Councillor Wallis informed those present that the new goals have been assembled with two old goal posts to be removed. There are some goals in the sheds, plastic 5 a side and full size ones which can be sold / removed. Abbotts Ann Players have been given temporary permission to store items in shed. Councillor Mitchell confirmed that the Prostate Awareness Day is confirmed for 26th September, half of the available tests have been booked. The event is being advertised across Parishes. Councillor Jordan updated those present with regards to the following: - The meeting with Test Valley Borough Council re the Community Development Fund (CDF) was very positive. The funding position remains broadly unchanged, with a two-stage bid and a potential funding gap of around £150,000 in the worst-case scenario, including a 10% contingency. - The £150,000 funding currently covers the construction-related costs across RIBA Stages 5–7. - TVBC officers will now discuss requirements with Planning colleagues and cross-check the project against funding criteria. - A significant amount of technical drawing and specification work can be completed in advance, ready for the CLT plan approval, after which CIL and S106 funding can be accessed. - The original design included a 3G/4G pitch between the two football pitches. The possibility of also incorporating cricket facilities was raised, with indicative ECB costs of £9,000–£14,000. Test Valley Borough Council did not rule this out. - The CDF panel is expected to meet at the end of September. Early indications state that the project appears to be within the fund's expected funding range. Borough Councillor Flood thanked Councillor Jordan for his detailed understanding and efforts.

	Councillor Jordan closed by advising the main issue to address further down the line is project management. The current budget assumes project management costs equivalent to having an architect oversee the process.
260806	**To receive an update from Abbotts Ann Community Land Trust.** No update received.
260807	**To agree the document supporting the Metis Homes / Abbotts Ann Community Land Trust planning application.** It was **AGREED** to accept the draft document supporting the Metis Homes / Abbotts Ann Community Land trust planning document for submission pending a final review once final application submitted. Proposed by Councillor Stratford, seconded by Councillor Howard. All members voted unanimously to accept this resolution.
260808	**To consider the request to assist with the village cricket team.** It was noted that Councillor Jordan would ask for a formal proposal including costings for a 3G cricket pitch and report back to the PC.
260809	**To agree the inscription for Geoffrey Annetts on the Garden of Remembrance memorial stones.** It was **AGREED** to allow the inscription for Geoffrey Annetts of the Garden of Remembrance memorial stones. Proposed by Councillor Jordan, seconded by Councillor Wallis. All members voted unanimously to accept this resolution.
260810	**To agree the quote from Bulpitt Print Ltd for flyer printing for the Prostate Cancer awareness event on September 26th.** It was **AGREED** to accept the quote for 500 leaflets at a cost of £58.00 ex VAT. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to accept this resolution.
260811	**To agree the quote from AE Electrical for a new church clock motor at £995.16 ex VAT.** It was **AGREED** to fund 50% of the quote (£497.58) to replace the church clock motor. Proposed by Councillor Jordan, seconded by Councillor Stratford. All members voted unanimously to accept this resolution.
260812	**To agree the quote from Test Valley Borough Council for maintenance at Magic Meadow.** It was **AGREED** to accept the quote from Test Valley Borough Council at a cost of £97.00 to tighten loose bolts / fixings following the recent play area inspection. Proposed by Councillor Jordan, seconded by Councillor Mitchell. All members voted unanimously to accept this resolution. It was noted that the Clerk would keep in contact with Sovereign for the remainder of works.
260813	**To agree the purchase of a dog bag dispensing station from Eco Green Business.** It was **AGREED** to purchase and install a dog bag dispensing station at Church Path. Proposed by Councillor Wallis, seconded by Councillor Stratford. This motion was passed on a vote of 4 **FOR** and 1 **ABSTENTION**.
260814	**To note the current financial situation and the reconciliation of the bank balance.** The current financial situation and the reconciliation of the bank balance were **NOTED** with the bank balance at 31st July 2026 being £65,305.93. The bank reconciliations can be found at **APPENDIX A**.
260815	**To approve payment requests.** The payments as listed in the table below were **APPROVED** for payment. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to accept this resolution.

August 2026 Payment Requests

TO	FOR	INVOICE NO	AMOUNT
Staff	Salary	August	£1,329.48
Staff	Expenses	July	£69.13
Lloyds	Bank Charge		£4.25
Councillor Heather	Expenses		£35.00
DM Payroll	Payroll Administration	Inv 5305	£79.20
Scandor	Grounds Maintenance	Inv 21689	£886.78

	ICCM	Annual Subscription	Inv 4964/2026/27	£110.00	
	EDF	Pavilion Electricity	DD	£30.12	
	AW Electrical	Church Clock - Repair Investigation	Inv 17798	£349.20	
	EDF Energy	Pavilion Electricity	DD	£31.57	
				£2,924.73	

260816	**To consider the following planning application:**
260816.01	**26/01399/PIPN** **Application for permission in principle for the construction of a maximum of 1 self-build dwelling.** **Land Adjacent 33 Andover Road, Monxton, Andover, Hampshire.** This application was not considered due to be refused by Test Valley Borough Council prior to the meeting.
260816.02	**26/01523/TREEN** **T1 and T2 - Aspen – Fell.** **Water Cottage, Mill Lane, Abbotts Ann.** The Parish Council had **NO OBJECTION** to this application. Proposed by Councillor Jordan, seconded by Councillor Howard. This motion as passed on a vote of 4 **FOR** and 1 **ABSTENTION**.
260816.03	**26/01293/FULLN** **Erection of boundary fence.** **Lanes End, 64 Duck Street, Abbotts Ann, Andover.** The Parish Council had **NO OBJECTION** to this application. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to accept this resolution.
260817	**To agree to move the location of the December meeting.** It was **AGREED** to move the December meeting of the Parish Council to the Pavilion, Bulbery. Proposed by Councillor Jordan, seconded by Councillor Wallis. All members voted unanimously to accept this resolution.
260818	**To agree the date of the next meeting.** The date of the next meeting was agreed as Thursday 3rd September. Councillor Jordan submitted his apologies in advance for this meeting.

There being no other business, the meeting closed at 20:09.

APPENDIX A

Abbotts Ann Parish Council

Bank Reconciliation Statement as at 31/07/2026
for Cashbook 1 - Lloyds Treasurers Account

Bank Statement Account Name (s)	Statement Date	Page	Balances
Lloyds Treasurers Account	31/07/2026		65,305.93
			65,305.93
Unpresented Payments (Minus)		**Amount**	
		0.00	
			0.00
			65,305.93
Unpresented Receipts (Plus)			
		0.00	
			0.00
			65,305.93
		Balance per Cash Book is :-	**65,305.93**
		Difference is :-	**0.00**