

**ABBOTTS ANN PARISH COUNCIL  
MINUTES FROM THE MEETING HELD ON THURSDAY 9<sup>TH</sup> APRIL 2015  
7.00PM AT THE ABBOTTS ANN WAR MEMORIAL VILLAGE HALL**

Present: Parish Councillors B Griffiths (Chairman), D Paffett, Mrs P Wilkins, S Oram, B Sims and Borough Councillor Mrs M Flood.

Six members of the public

Minutes: Mrs A Taylor – Locum Clerk

Apologies: Parish Councillor G Whyte and Borough Councillor Stallard

| ITEM |   | ACTION                              |
|------|---|-------------------------------------|
| 1.   | Apologies of Absence<br>Apologies were received from Parish Councillor Whyte and Borough Councillor Stallard. Mr Peters, the Clerk was absent due to sickness.  | Note                                |
| 2.   | Declarations of Interest<br>None declared.  | Note                                |
| 3.   | <p><b>Cllrs to propose acceptance of the accuracy of the minutes taken from the meetings held on 5<sup>th</sup>, 12<sup>th</sup> and 19<sup>th</sup> March 2015</b></p> <p>5<sup>th</sup> March - Cllr Wilkins proposed the minutes from the meeting held on 5<sup>th</sup> March 2015 were an accurate record of proceedings, Cllr Sims seconded, all agreed. Chairman signed and dated the minutes to confirm this resolution.</p> <p>12<sup>th</sup> March – Cllr Oram proposed the minutes from the meeting held on 12<sup>th</sup> March 2015 were an accurate record of proceedings, Cllr Sims seconded, all agreed. Chairman signed and dated the minutes to confirm this resolution.</p> <p>19<sup>th</sup> March – Cllr Griffiths proposed the amendment that four members of the public were present and not 2. He also proposed where 4<sup>th</sup> March was mentioned throughout the minutes, this date be corrected to 5<sup>th</sup> March. Item 4b was amended for the resolutions to correctly record Cllr Paffett proposed, Cllr Sims seconded. Once the amendments were made Cllr Sims proposed the minutes from the meeting held on 19<sup>th</sup> March were an accurate record of the proceedings, Cllr Mrs Wilkins seconded, all agreed. Chairman signed and dated the minutes to confirm this resolution.</p> | <p>Note</p> <p>Note</p> <p>Note</p> |
| 4.   | <p><b>Cllrs to report the actions carried out following the meeting held on 19<sup>th</sup> March 2015</b></p> <p>Cllr Griffiths reported a grievance hearing was held on the 23<sup>rd</sup> February and it was noted that the concerns raised have been resolved. He apologised for ‘misunderstanding the Clerk’s initial communication and thus delaying action, which may have prolonged the process of resolution of the complaint to the detriment of Council business. He also apologised for not intervening earlier in meetings to control conduct that disrupted proceedings’.</p> <p>Cllr Mrs Wilkins apologised for losing her temper and leaving the meeting abruptly. The matter is now concluded.</p> <p>15/155a iv Cllr Griffiths stated he would not accept his travel</p>  | <p>BG</p> <p>AP</p>                 |

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|          | <p>expenses for collecting play area matting for the Council.</p> <p>15/156h: Footpaths – This item will be reported upon under ‘Other organisations.</p> <p>15/159a iv: Due to the Clerk’s absence this matter was deferred until his return.</p> <p>15/157b iv - Cllr Griffiths carried out an inspection of the sports field and noted that a number of actions are in hand reference a maintenance plan for the field.</p> <p>15/159b Chairman has contacted the Ambulance Service. A representative is prepared to arrange for a demonstration with the defibrillator in due course. It was noted that should the defibrillator be required in the meantime due to emergency, the system talks you through the procedures.</p> <p>Hedge at Bulbery: Chairman has discussed this with TVBC’s Planning Department, who advised that no action can be taken.</p> <p>Item 7: Deferred for discussion under Public Participation.</p> | BG   |
| 5.       | <p><b>Public Participation</b></p> <p>A member of the public enquired about access to the footpath from the Old Coach Road, leading to A343. This can no longer be accessed due to overgrowth and the fields on the other side have been fenced off. It was understood permission was removed during 2014. He therefore requested the footpaths be reopened.</p> <p>Chairman informed the meeting that this footpath is now closed owing to the ending of the Countryside Stewardship Agreement with another landowner to create a footpath from the Garden Centre into Andover. He suggested that it might be possible for a similar agreement to be reached with the owner of the closed footpath to reopen it. He had initiated discussions.</p>   |      |
| 6.       | <p><b>County Councillor Gibson to provide a monthly report</b></p> <p>County Councillor Gibson was not present.</p>   | Note |
| 7.       | <p><b>Borough Councillors to provide a monthly report</b></p> <p>Borough Councillor Mrs Flood reported this would be the last meeting before the Elections and she thanked all the members for their hard work.</p> <p>The Revised Local Plan modifications will be out for consultation during the period 24<sup>th</sup> April – 5<sup>th</sup> June.</p> <p>Valley Leisure has celebrated its one millionth visitor.</p> <p>Mrs Flood advised TVBC will investigate the possibility of a road sign for the defibrillator.</p> <p>Cllr Griffiths thanked both Borough Councillors for their support and attendance at Parish Council meetings.</p>  | Note |
| 8.<br>a. | <p><b>Finances</b></p> <p><b>Cllrs to agree the record of the financial statement and bank reconciliation for the financial period 1<sup>st</sup> March – 31<sup>st</sup> March 2015</b></p> <p>Standing Orders were suspended to allow Mrs Griffiths to present the financial statement due to the absence of the Clerk. Cllr Mrs Wilkins proposed the financial statement for the period 1<sup>st</sup> – 31<sup>st</sup> March 2015 was an accurate record of accounts, Cllr Oram</p>  |      |

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| <p>b.</p>   | <p>seconded, all agreed. The Chairman signed and dated the financial statement to confirm this resolution.</p> <p><b>Cllrs to approve payments to be made:</b><br/>Cllr Mrs Wilkins proposed the approval of payments as set out in the schedule of payments to be approved. Cllr Oram seconded, all agreed. The payments were:</p> <table border="0"> <tr> <td>Chq No. 914</td> <td>£42.00</td> <td>HALC – Clerks Training</td> </tr> <tr> <td>Chq No. 915</td> <td>£915.00</td> <td>HALC – HR Service Subscription</td> </tr> <tr> <td>Chq No. 916</td> <td>£507.31</td> <td>TVBC – Dog Bin Emptying</td> </tr> <tr> <td>Chq No. 917</td> <td>Cancelled</td> <td>Cheque due to administration error</td> </tr> <tr> <td>Chq No. 918</td> <td>Cancelled</td> <td>Cheque due to administration error</td> </tr> <tr> <td>Chq No. 919</td> <td>£755.52</td> <td>HMRC – Clerk’s PAYE and NI</td> </tr> <tr> <td>Chq No. 920</td> <td>£36.00</td> <td>CPRE – Annual Subscription</td> </tr> <tr> <td>Chq No. 921</td> <td>£768.02</td> <td>A Peters – Clerks Salary</td> </tr> <tr> <td>Chq No. 922</td> <td>£2.00</td> <td>A Peters – Office Expense</td> </tr> <tr> <td>Chq No. 923</td> <td>£149.00</td> <td>SLCC – Subscription Renewal</td> </tr> </table> <p>c.</p> <p><b>Cllrs to propose Locum Clerk’s hourly rate for hours worked:</b><br/>Cllr Oram proposed a Locum rate of £11.00 per hour. Cllr Mrs Wilkins seconded, all agreed.</p> <p>Cllr Gibson arrived at 7.30pm so it was agreed to revert back to Item 6 of the Agenda.</p> | Chq No. 914                        | £42.00 | HALC – Clerks Training | Chq No. 915 | £915.00 | HALC – HR Service Subscription | Chq No. 916 | £507.31 | TVBC – Dog Bin Emptying | Chq No. 917 | Cancelled | Cheque due to administration error | Chq No. 918 | Cancelled | Cheque due to administration error | Chq No. 919 | £755.52 | HMRC – Clerk’s PAYE and NI | Chq No. 920 | £36.00 | CPRE – Annual Subscription | Chq No. 921 | £768.02 | A Peters – Clerks Salary | Chq No. 922 | £2.00 | A Peters – Office Expense | Chq No. 923 | £149.00 | SLCC – Subscription Renewal |  |
| Chq No. 914 | £42.00   | HALC – Clerks Training             |        |                        |             |         |                                |             |         |                         |             |           |                                    |             |           |                                    |             |         |                            |             |        |                            |             |         |                          |             |       |                           |             |         |                             |  |
| Chq No. 915 | £915.00  | HALC – HR Service Subscription     |        |                        |             |         |                                |             |         |                         |             |           |                                    |             |           |                                    |             |         |                            |             |        |                            |             |         |                          |             |       |                           |             |         |                             |  |
| Chq No. 916 | £507.31  | TVBC – Dog Bin Emptying            |        |                        |             |         |                                |             |         |                         |             |           |                                    |             |           |                                    |             |         |                            |             |        |                            |             |         |                          |             |       |                           |             |         |                             |  |
| Chq No. 917 | Cancelled  | Cheque due to administration error |        |                        |             |         |                                |             |         |                         |             |           |                                    |             |           |                                    |             |         |                            |             |        |                            |             |         |                          |             |       |                           |             |         |                             |  |
| Chq No. 918 | Cancelled  | Cheque due to administration error |        |                        |             |         |                                |             |         |                         |             |           |                                    |             |           |                                    |             |         |                            |             |        |                            |             |         |                          |             |       |                           |             |         |                             |  |
| Chq No. 919 | £755.52  | HMRC – Clerk’s PAYE and NI         |        |                        |             |         |                                |             |         |                         |             |           |                                    |             |           |                                    |             |         |                            |             |        |                            |             |         |                          |             |       |                           |             |         |                             |  |
| Chq No. 920 | £36.00   | CPRE – Annual Subscription         |        |                        |             |         |                                |             |         |                         |             |           |                                    |             |           |                                    |             |         |                            |             |        |                            |             |         |                          |             |       |                           |             |         |                             |  |
| Chq No. 921 | £768.02  | A Peters – Clerks Salary           |        |                        |             |         |                                |             |         |                         |             |           |                                    |             |           |                                    |             |         |                            |             |        |                            |             |         |                          |             |       |                           |             |         |                             |  |
| Chq No. 922 | £2.00  | A Peters – Office Expense          |        |                        |             |         |                                |             |         |                         |             |           |                                    |             |           |                                    |             |         |                            |             |        |                            |             |         |                          |             |       |                           |             |         |                             |  |
| Chq No. 923 | £149.00  | SLCC – Subscription Renewal        |        |                        |             |         |                                |             |         |                         |             |           |                                    |             |           |                                    |             |         |                            |             |        |                            |             |         |                          |             |       |                           |             |         |                             |  |
| <p>6</p>    | <p><b>County Councillor Report</b><br/>County Cllr Gibson reported that HCC are aiming to resolve issues with the current bus service. HCC are considering an alternative service. Due to a change in road system, traffic is being deterred from the Wallop Road and onto the Grately Road, which is resulting in a number of complaints.<br/>Cllr Oram enquired whether a road sign was mandatory when accessing John Hanson School from the Abbots Ann direction. Cllr Gibson noted that a number of complaints made by local residents were received in response to parents collecting children from the three schools in this area, hence the new signs. County Cllr Gibson will investigate.<br/>Cllr Gibson reported that he had funding available for flooding projects and requested Cllrs consider any areas that may benefit from this funding.<br/>Borough Cllr Mrs Flood noted that the sequence of the Red Post Lane traffic light is currently not working.<br/>Cllr Sims raised concerns about a drainage issue on the A343, Salisbury Road at Little Ann Bridge by the Cattle Lane junction due to blockages. This causes flooding onto the road during heavy rainfall. Clerk will notify HCC and inform County Cllr Gibson of the case reference. Concerns about highway pollution into the water cause will be raised with the Environment Agency.</p>  | <p>Clerk</p>                       |        |                        |             |         |                                |             |         |                         |             |           |                                    |             |           |                                    |             |         |                            |             |        |                            |             |         |                          |             |       |                           |             |         |                             |  |
| <p>9.</p>   | <p>Planning and Tree applications – Cllrs to propose response on the following applications and consultations<br/>a. <b>15/00625/TREEN – St Marys Church, Church Lane, Abbots Ann</b> (<i>Reduce 1 Yew tree by up to 2m to give clearance from church, removal of 1 branch that rests on NE corner of church building</i>): <b>No Objection</b></p>  |                                    |        |                        |             |         |                                |             |         |                         |             |           |                                    |             |           |                                    |             |         |                            |             |        |                            |             |         |                          |             |       |                           |             |         |                             |  |

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|     |  |  |
|-----|--|--|
|     | b. <b>15/00558/FULLN – 101 Berry Way, Andover</b> ( <i>Single storey rear extension</i> ): <b>No Objection</b>   |  |
| 10. | <p><b>Abbotts Ann Action, Abbotts Ann Vision and other Village Organisations to provide an update on their organisation:</b><br/>There were no representatives present for Abbotts Ann Action. Abbotts Ann Vision – Professor Gibson reported Residents of Burghclere Down recognise that it would not be appropriate to represent Burghclere Down within the survey as they have their own stock of Affordable Housing. Cllr Oram noted that this stock of affordable housing falls within the Parish of Abbotts Ann. Cllr Mrs Wilkins proposed Abbotts Ann Vision continue with the survey, Cllr Sims seconded, 3 in favour, Cllr Oram abstained.</p>  |  |
| 11. | <p><b>The next Parish Council meeting is to be held on Thursday 14<sup>th</sup> May 2015</b><br/>Agenda Items to be included:<br/>Cllrs to propose the installation of a new dog bin</p> <p>Cllr Griffiths advised Cllrs that the previous Clerk is in possession of the Parish Council’s Computer. The Clerk advised this would need to be returned to the Parish Council.</p> <p>Cllr Sims proposed suspension of standing orders to allow a member of the public to speak; Cllr Mrs Wilkins seconded all agreed.</p> <p>A member of the public requested that the PC agree a location for a new dog bin before investigating any land owners of previous suggested sites.</p> <p>Cllr Gibson enquired about a street light that had resulted in complaints due to being on all night. The Clerk informed that HCC’s PFI were now making a variation to the standard, which allowed for street lights to be dimmed between 12.00am and 5.00am.</p> <p>Cllr Griffiths thanked all current Councillors for their hard work and support and wished those standing for a further term good luck.</p> |  |

**Meeting closed at 8.00pm**