

ABBOTTS ANN PARISH COUNCIL
Minutes from the Meeting
held on Thursday 5th November 2020 at 19:00
via the Zoom platform.

AGENDA ITEM	MINUTES	ACTION
	<ul style="list-style-type: none"> • There may be some money available from the Rural Communities Grant for a community project for the copse on The Green. Cllr Gibson can provide details to Cllr Jones. <p>Cllr Flood had circulated her written report by email and confirmed as below:</p> <ul style="list-style-type: none"> • Help is available from TVBC for community groups re Covid. • Car parking charges are suspended during the lockdown. • Annual leaf clearance is taking place, Cllrs are asked to let TVBC know of any areas of leaves they consider need clearing. • TVBC have given out £89,000 of central government funding to charities/voluntary organisations to provide food for residents during the pandemic. • Cllr Flood will publicise the details for the appeal hearing for Dingwall. 	
7	<p>Planning - Cllrs to propose responses to be submitted to TVBC relating to the following applications:</p> <ul style="list-style-type: none"> a) 20/02286/FULLN - Alterations to existing garage and loft conversion to provide annexe - Willow Lodge 24 Cattle Lane Abbots Ann – No Objection – Proposed Cllr Howard, seconded Cllr Roberts, all agreed. b) 20/02333/FULLN & 20/02334/LBWN - Single storey extension with a covered walkway from the main house to the barn - Manor Farm House Dunkirt Lane Abbots Ann – No Objection – Proposed Cllr Howard, seconded Cllr Jones, all agreed. c) 20/02345/FULLN - Proposed oak frame timber garage at front of property - 9 Farm Road Little Park – No Objection – Proposed Cllr Roberts, seconded Cllr Coffey, all agreed. d) 20/02364/TREEN - 1 x Maple - Reduce by 1.5m - East Manor House Church Road Abbots Ann – No Objection – Proposed Cllr Roberts, seconded Cllr Jones, all agreed. e) 20/02365/FULLN – Single storey rear extension; new wider front door; removal of the chimney stack between the two roof gables, below the roofline and part removal of the interior stack on the first floor landing - Abbots Law Cattle Lane Abbots Ann – No Objection - Proposed Cllr Howard, seconded Cllr Roberts, all agreed. f) 20/02377/TPON – T1 Downy Birch – Fell – 20 Hillside Abbots Ann – No Objection - Proposed Cllr Howard, seconded Cllr Coffey, all agreed. g) 20/02410/RDCAN - Demolition of existing bungalow - White Smocks Little Ann Road Little Ann – No Objection – Proposed Cllr Howard, seconded Cllr Roberts, all agreed. h) 20/02400/FULLN - Demolition of existing bungalow and construction of replacement dwelling - White Smocks Little Ann Road Little Ann – No Objection – Proposed Cllr Jones, seconded Cllr Howard, all agreed. i) 20/02420/LBWN - Removal and replacement of ceiling beam in ground floor front room, which runs from the fireplace to the opposite wall adjoining the bathroom - Clematis Cottage 88 Little Ann Road Little Ann – No Objection – Proposed Cllr Howard, seconded Cllr Roberts, all agreed. j) 20/02506/TREEN - T1 Cherry - Remove dead trunk - Pollyanna Little Ann Road Little Ann – No Objection – Proposed Cllr Howard, seconded Cllr Jones, 5 voted for and 1 abstention. Cllr Roberts abstained from the vote. k) 20/02628/TREEN – Ash tree, fell both trunks – Constantia Cottage 136 Little Ann Road Little Ann – No Objection – Proposed Cllr Roberts, seconded Cllr Howard, all agreed. l) 20/02655/FULLN - Demolish existing buildings and erect 5 four bedroom detached houses with parking and garages - Pinchbecks Car Centre Abbots Ann Service Station Salisbury Road Abbots Ann – No Objection - Proposed Cllr Howard, seconded Cllr Roberts, 4 voted for and 2 abstentions. 	
8	<p>Planning Appeal – Dingwall, Little Ann</p> <p>Cllrs to approve a statement for the planning appeal.</p> <p>Cllr Roberts gave an overview and had circulated a draft statement – The hearing will take place on 24th November virtually. AAPC can request to speak during the hearing and the planning officer confirmed AAPC should give their own comments and the comments should not repeat what has already been submitted. The Chairman thanked Cllr Roberts for his work and his offer to speak on behalf of AAPC at the hearing. Cllr Howard proposed that AAPC accept the advice of the planning officer and use the latter part of the draft statement which had not been previously submitted, that Cllr Roberts attend the hearing and speak on behalf of AAPC, seconded Cllr Coffey, all agreed.</p>	Cllr Roberts
9	<p>Finance</p> <ul style="list-style-type: none"> a) Cllrs to approve the Financial Statements for 1st to 31st October 2020 – Proposed Cllr Howard, seconded Cllr Wallis, all agreed. 	

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	<p>b) Cllrs to approve the increase to the payroll services contract to £120.00pa from 1st April 2021 – Proposed Cllr Roberts, seconded Cllr Jones, voted 4 for, 1 against and 1 abstention. <u>Proposal carried.</u></p> <p>c) Cllrs to consider a funding application from PCC for church clock service - £215.00 – Cllrs approved the funding application – Proposed Cllr Roberts, seconded Cllr Perkin, 5 voted for and 1 abstention. Cllr Howard abstained from the vote.</p> <p>d) Cllrs to consider “Valuing All” training for Cllrs - <u>Item withdrawn from agenda.</u></p> <p>e) Cllrs to approve the following payment schedule – Proposed Cllr Howard, seconded Cllr Jones, all agreed.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Payee</u></th> <th style="text-align: right;"><u>Amount</u></th> <th style="text-align: left;"><u>Payee</u></th> <th style="text-align: right;"><u>Amount</u></th> </tr> </thead> <tbody> <tr> <td>Clerk office/expenses (Sept)</td> <td style="text-align: right;">£64.88</td> <td>Salaries/Pensions</td> <td style="text-align: right;">£1,015.66</td> </tr> <tr> <td>Larkstel Ltd (Grds Main-Sept)</td> <td style="text-align: right;">£422.00</td> <td>Vitaplay Ltd (2x payments)</td> <td style="text-align: right;">£470.40</td> </tr> <tr> <td>Business Stream (DD Water)</td> <td style="text-align: right;">£4.26</td> <td>TVBC Grds Maintenance</td> <td style="text-align: right;">£936.00</td> </tr> <tr> <td>G&S Lark Tree Services (WMH)</td> <td style="text-align: right;">£500.00</td> <td></td> <td></td> </tr> </tbody> </table> <p><u>Bank Balance as at 31st October 2020 - £69,254.54</u></p>	<u>Payee</u>	<u>Amount</u>	<u>Payee</u>	<u>Amount</u>	Clerk office/expenses (Sept)	£64.88	Salaries/Pensions	£1,015.66	Larkstel Ltd (Grds Main-Sept)	£422.00	Vitaplay Ltd (2x payments)	£470.40	Business Stream (DD Water)	£4.26	TVBC Grds Maintenance	£936.00	G&S Lark Tree Services (WMH)	£500.00			
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10	<p>Draft Budget Document 2021-22 Cllrs to review 1st draft budget document.</p> <p>Cllrs reviewed the first draft of the budget document and suggested some amendments. The RFO asked that Cllrs continue to review the document and provide details of expected projects and proposed expenditure for 2021-22.</p>	Cllrs																				
11	<p>Quotations</p> <p>a) Cllrs to review quotations for hedge cutting/clearing of vegetation around pavilion, buildings, car park and other areas at Bulbery – Cllrs reviewed the quotations provided and agreed to accept the quotation from Larkstel Ltd at a cost of £950.00 + VAT – Proposed Cllr Wallis, seconded Cllr Perkin, all agreed.</p> <p>b) Cllrs to review quotations for Church Path Fencing replacement, with a view to accepting a quote and authorising the project to proceed – Cllr Roberts proposed to pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion regarding commercially sensitive information, seconded Cllr Jones, voted 5 for and 1 abstention. This item was moved to the end of the meeting.</p>																					
12	<p>Sports Field/Pavilion</p> <p>a) Cllrs to approve draft hire T&Cs and hire rates – The hire T&Cs and rate card are published on the village website and AASFG have recommended keeping the current fees for now – Cllrs approved the AASFG recommendations - Proposed Cllr Wallis, seconded Cllr Roberts, all agreed.</p> <p>b) Cllrs to receive correspondence from a Bulbery resident concerning footballs hitting fences – Cllrs noted the correspondence and confirmed that the Parish Council does not have control over casual users of the field. Cllrs agreed for Cllr Wallis to speak to the resident.</p>	Cllr Wallis																				
13	<p>Play Areas Cllrs to receive a Report from Cllr Coffey on Play Areas activities and proposals with a view to approving actions required to progress those proposals.</p> <p>Cllr Roberts proposed extending the meeting by 15 minutes, seconded Cllr Perkin, all agreed.</p> <p>Cllr Coffey gave an overview of draft survey questionnaire previously circulated. Cllrs discussed the draft questionnaire and method of distribution. Cllr Coffey to distribute questionnaire with any minor amendments suggested by Cllrs – Proposed Cllr Howard, seconded Cllr Roberts, all agreed. Cllrs to provide Cllr Coffey with any further amendments by 14th November.</p> <p>Cllr Coffey also mentioned updating the play area posters giving Covid advice and a suggestion about possible anti-viral coating for equipment. The Chairman asked Cllr Coffey to provide details and costing if she wished to take a proposal forward at a future meeting. The Clerk will contact TVBC for updated posters for play areas.</p> <p>Cllr Coffey asked that it be minuted that she had given an explanation to Cllr Jordan before the meeting as to why her update was circulated later than anticipated and that Cllr Jordan had accepted it.</p>	Cllr Coffey/ Cllrs Cllr Coffey Clerk																				
14	<p>War Memorial Hall Cllrs to consider a request from WMH Committee for permission to site a memorial bench – Cllrs approved the request to site a memorial bench on the understanding that the bench will be maintained by the WMH Committee – Proposed Cllr Howard, seconded Cllr Roberts, voted 5 for and 1 abstention.</p>																					

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	Cllr Roberts proposed extending the meeting by 15 minutes, seconded Cllr Howard, voted 5 for and 1 abstention.	
15	<p>Bus Shelters Cllrs to consider Hampshire County Council's offer to provide 2 x new replacement bus shelters, located at St John's Cross and Duck Street, near Bulbery, and if accepted, approve Parish Council ownership and ongoing maintenance responsibility – After a discussion Cllrs agreed to hold further discussions with HCC and County Cllr to understand the consequences of the offer and whether funding for maintenance and eventual replacement of the shelters would be provided by HCC – Proposed Cllr Roberts, seconded Cllr Howard, all agreed. Action: Clerk to respond to HCC.</p>	Clerk
11b)	<p>Item 11 b) Members of the press and public were excluded from the meeting in accordance with accordance with the Public Bodies (Admission to Meetings) Act 1960 for discussion regarding commercially sensitive information. Proposed Cllr Roberts, seconded Cllr Jones, voted 5 for and 1 abstention.</p> <p>Cllrs reviewed the quotations received for the Church Path Fencing replacement. After discussion Cllrs approved the quotation from Philip Grob Blacksmith at a cost of £9,610.00. Proposed Cllr Howard, seconded Cllr Roberts, voted 5 for, 1 against. <u>Proposal carried.</u> Cllr Coffey asked for it to be recorded that her concern was that the contractor is not VAT registered.</p>	
16	<p>Next Meeting Date of next meeting - Thursday 3rd December 2020 – 7pm</p>	

Meeting closed at 21.29

These minutes were approved at the meeting held on 3rd December 2020