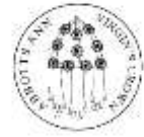


ABBOTTS ANN PARISH COUNCIL
Minutes of the Burial Ground Committee Meeting
held on Thursday 15th June 2017 at
19:00 at Abbots Ann War Memorial Hall



Present: Parish Councillors Hayter, Bleeker and Wells
 Mr B Griffiths

Members of the Public: 0

Minutes: Mrs Clare Cotterell – Clerk

Meeting started 19:24

AGENDA ITEM		ACTION
1	Election of Chairman Cllr Bleeker proposed Cllr Hayter as Chairman, seconded Cllr Wells.	
2	Apologies for Absence Apologies were received from Mr D Read.	
3	Declarations of Interest Cllr Hayter and Mr Griffiths declared an interest for item 5 (financial).	
4	Members to agree the minutes of the Burial Ground Committee held on 16th November 2016 Proposed Cllr Bleeker, seconded Cllr Wells, all agreed.	
5	Review proposed amendments to the Burial Ground Regulations: Amendments to the regulations were recommended for approval at full Council as below and attached: 1(d) – amend from 10 to 5 years 6(h) – addition – Use approved fixing method and secured with ground anchors which conform to the required British Standard 8415 10 – additional text - Repairs to Memorials. 11 – additional text – new item entitled Undertakers, Stonemasons and other Contractors All above amendments as the attached draft. Proposed Cllr Bleeker, seconded Cllr Wells, all agreed	
6	Proposed programme to restore memorials within Churchyard/Burial Ground to an upright position. Agreed to approach Diocesan Officer at Winchester to obtain a faculty to resite leaning memorials to an upright position. Burial Ground Committee are to carry out a visual inspection of memorials during the summer (August), along with a risk assessment. Clerk to request the last risk assessment documentation from the Parochial Church Council along with any records or documents relating to memorials in the closed Churchyard. Cllr Hayter to organise a site visit with PCC to view churchyard paths.	<p>Clerk</p> <p>BG Committee</p> <p>Clerk</p> <p>Cllr Hayter</p>
7	The Next Meeting of the Burial Ground Committee will be held in mid-October 2017	

Meeting closed at 20.25

These minutes were approved and signed by the Chairman at the Committee Meeting held on 24th January 2018