

ABBOTTS ANN PARISH COUNCIL
Minutes from the Meeting held on
Thursday 1st November 2018 at 19:00
at Community Centre, Burghclere Down



Present: Parish Councillors A Hayter (Chairman), C Teasdale, Mrs S Bleeker, M Doherty, Mrs L Haigh, D Wells. Borough Councillor Mrs M Flood.

Members of the Public: 1

Minutes: Mrs C L Cotterell (Clerk)

Meeting started 1900

AGENDA ITEM		ACTION
1	Apologies for Absence Apologies were received from Parish Cllr Abram, Borough Cllr Stallard and County Cllr Gibson.	NOTED
2	Declarations of Interest - None.	NOTED
3	Cllrs to agree the minutes to be an accurate record of the meeting held on 4th October 2018. Proposed Cllr Wells, seconded Cllr Teasdale, all agreed.	
4	<p>Actions/Updates to be reported</p> <p><u>Actions from meeting held on 04.10.18</u></p> <p>Item 9b – Sent letter to BT regarding condition of the land around the exchange – response received offering a site visit on 25th October.</p> <p>Item 12 – Submitted planning application to crown lift trees at War Memorial Hall.</p> <p><u>Updates:</u></p> <p>ANPR update received on 9th October from Stuart Morton, HCC:</p> <p><u>The current operating status of the system?</u></p> <ul style="list-style-type: none"> • Unfortunately, the system is not fully operational but continues to be running in test mode, which it has been since May 2018. This extended period of testing is a consequence of technical and resourcing issues which have arisen during the testing phase, identified by HCC, Goodman and Vindex (the system supplier). The system is planned to switch to full operation next month. <p><u>Has the Goodman invoice been settled?</u></p> <ul style="list-style-type: none"> • The Goodman invoice has not been settled and is still the subject of legal proceedings which are anticipated to reach resolution (which may or may not dictate payment) within 8 months. <p>Cllr Haigh reported on the site visit at the BT exchange. A thank you has been received from a resident. BT reported that there was a personnel issue and there had been an 8 week contract but it was not carried out. BT will see if it can be resolved. Cllr Haigh hopes to receive an update with the contract and a confirmation of programme and suggested the PC should follow this up if needed.</p> <p>Cllrs suggested the PC should request an update on the wildflower meadow progress.</p>	Clerk
5	<p>Public Participation -This item will be limited to 15 minutes, unless directed otherwise by the Chairman.</p> <p>A resident spoke about the planned hall floor refurbishment - Some residents are concerned whether groups such as tap dancing could continue in the hall after the floor is refurbished.</p>	
6	<p>Borough and County Councillor Reports (deferred until after item 8)</p> <p>Cllr Flood reported:</p> <ul style="list-style-type: none"> • TVBC leaf clearance has started and will last for 6 weeks. • TVBC has been awarded the RSPCA Platinum Stray Dogs Footprint • There are plans to franchise the main Andover Post Office to WH Smith store. This will be subject to a public consultation. 	
7	<p>Planning and Tree Work applications – Cllrs to propose responses to be submitted to TVBC relating to the following applications: Proposed Cllr Bleeker, seconded Cllr Teasdale.</p> <p>Cllrs to propose responses to be submitted to TVBC relating to the following applications:</p> <ol style="list-style-type: none"> a) 18/02576/FULLN – Erection of dwelling to replace barn – Linden Lea, Old Stockbridge Road, Middle Wallop – Objection on the grounds of not within the Local Plan, doesn't meet the conditions of Schedule Q and has not significantly changed since the refusal of 14/02434/PDMN – All agreed. b) 18/02582/TREEN – Tree works as per schedule received – Far End, Abbots Hill, Little Ann – No objection to T1 – T5; Cllrs agreed to submit the following comments from the tree warden regarding T6: T6 is a mature beech protected by a TPO and because of the problems that can arise from pruning mature beeches, I am keen that any pruning is kept to the minimum required to clear the power line mentioned in 	

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	<p>the application (which just touches the lower edge of the canopy) and that there should not be a general reduction of the canopy. – All agreed.</p> <p>For information only (PC application): 18/02719/TREEN – T1-T6 Crown lift to 2m for safety reasons in play area – War Memorial Hall</p>	
8	<p>Village Design Statement</p> <p>Cllrs to provide comments to review and update the Village Design Statement and agree next steps.</p> <p>Cllrs reviewed the VDS and agreed minor amendments and additions needed to the text, replacement and addition of photos to include more contemporary housing and renewal of map. Cllr Haigh to investigate the original design work, printers and co-ordinate the update.</p> <p>Suggestion to hold a competition for front cover photo, photos to be displayed and voted on at Parish Assembly – Cllr Bleeker to arrange competition.</p>	<p style="text-align: right;">Cllr Haigh</p> <p style="text-align: right;">Cllr Bleeker</p>
9	<p>Budget Discussion</p> <p>a) Cllrs to discuss the budget for 2019/20.</p> <p>A discussion was held on initial draft budget figures and projects to be progressed. It was noted that after the proposed boundary changes to Abbots Ann, in order to maintain the precept at current level, a Band D property will need to rise from current £28 to £45. It was suggested a basis of £35 per Band D could be possible but further work is required to draft budget. Final budget to be approved at future meeting once confirmation of the boundary changes has been received.</p> <p><u>Projects to be progressed:</u></p> <p>Noticeboard quotations – Cllr Haigh and Clerk to obtain.</p> <p>Churchyard paths and fence – Cllr Hayter to speak to PCC re the awaited DAC permissions.</p> <p>The Green – Copse clearance and refurbishment of benches required. Clerk to request prices from contractors.</p> <p>Possible funding request from Community Centre at Burghclere Down for CCTV system. Cllr Teasdale to speak to Community Centre.</p> <p>b) Cllrs to discuss Sportsfield requirements for 2018/19 –</p> <p>Cllrs discussed requirements to refurbish the pavilion which includes deep cleaning of showers and toilets, repair/replacement plumbing work, end to end redecoration, replacement curtains and carpeting/flooring. The Clerk reminded Cllrs of the need to obtain 3 quotes for works exceeding £500.00 for best practice. Cllr Wells to meet with Cllr Abram and arrange works and quotes where necessary.</p>	<p style="text-align: right;">Ag Item</p> <p style="text-align: right;">Cllr Haigh/ Clerk</p> <p style="text-align: right;">Cllr Hayter</p> <p style="text-align: right;">Clerk</p> <p style="text-align: right;">Cllr Teasdale</p> <p style="text-align: right;">Cllrs Wells/ Abram</p>
10	<p>Correspondence</p> <p>TVBC Planning – Email outlining the planning consent requirements for Churchyard fence and paths received. There is no requirement for consent for paths as material is same as existing however, listed building consent is required for replacement fencing – Cllr Hayter to contact PCC.</p>	<p style="text-align: right;">Cllr Hayter</p>
11	<p>Burial Ground Committee</p> <p>Cllrs to receive the draft minutes of the Committee meeting held on 10th October 2018.</p> <p>a) Cllrs to review and approve amendments to the Burial Ground Regulations – Proposed Cllr Wells, seconded Cllr Bleeker, all agreed.</p> <p>b) Cllrs to review and approve amendments to the Committee Terms of Reference – Proposed Cllr Wells, seconded Cllr Bleeker, all agreed.</p> <p>c) Cllrs to review and approve the proposal to source new burial land in the Parish – Proposed Cllr Wells, seconded Cllr Haigh, all agreed. Cllr Wells to approach the landowner.</p> <p>d) Cllrs to review and approve plans to provide further burial and cremation plots – all plots in existing Burial Ground will be used for adult burial plots – Proposed Cllr Wells, seconded Cllr Bleeker, all agreed.</p> <p>e) Cllrs to review and approve a location within the burial ground for a memorial bench – Agreed the location to be under the trees by the road. Proposed Cllr Bleeker, seconded Cllr Wells, all agreed.</p>	<p style="text-align: right;">Cllr Wells</p>
12	<p>Test Valley Borough Landscape Character Assessment Briefing – Tuesday 13th November 2018</p> <p>Cllrs to agree a representative to attend – Agreed Cllr Doherty to attend.</p>	<p style="text-align: right;">Cllr Doherty</p>

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13	<p>Finance</p> <p>a) Cllrs to approve the Financial Statement for 1st to 31st October 2018 – Proposed Cllr Bleeker, seconded Cllr Haigh, all agreed.</p> <p>b) PCC Funding request for church clock service – requested contribution £258.00 – Cllrs agreed to fund the ex VAT amount of £215.00 on this occasion – For future requests for clock maintenance the PC will consider sharing the cost with proceeds from the Parish Magazine – Proposed Cllr Doherty, seconded Cllr Teasdale, all agreed.</p> <p>c) WMH Funding request for hall floor refurbishment – requested contribution £1000.00+ - Cllrs agreed to fund 50% of the final cost, not exceeding £1000.00, and asked for confirmation from the WMH Committee that existing groups, i.e. tap dancing, will not be restricted from using the hall once the floor has been refurbished. Proposed Cllr Bleeker, seconded Cllr Haigh, all agreed.</p> <p>d) Cllrs to approve the payments to be made – Proposed Cllr Wells, seconded Cllr Bleeker, all agreed.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Payee</u></th> <th style="text-align: right;"><u>Amount</u></th> <th style="text-align: left;"><u>Payee</u></th> <th style="text-align: right;"><u>Amount</u></th> </tr> </thead> <tbody> <tr> <td>Clerks/office expenses – (Oct)</td> <td style="text-align: right;">£70.69</td> <td>Clerk Salary – Nov (S/O)</td> <td style="text-align: right;">£830.11</td> </tr> <tr> <td>A Ash – WFM Mowing</td> <td style="text-align: right;">£97.50</td> <td>AADEFIB replacement pads</td> <td style="text-align: right;">£102.00</td> </tr> <tr> <td>Countrywide Grds Main – Oct</td> <td style="text-align: right;">£934.00</td> <td>Vitaplay Qtrly Maintenance</td> <td style="text-align: right;">£235.20</td> </tr> <tr> <td>PCC Clock grant</td> <td style="text-align: right;">£215.00</td> <td>Pension Contributions</td> <td style="text-align: right;">£43.88</td> </tr> </tbody> </table> <p><u>Closing bank balance as at 31st October 2018 - £57,743.91</u></p>	<u>Payee</u>	<u>Amount</u>	<u>Payee</u>	<u>Amount</u>	Clerks/office expenses – (Oct)	£70.69	Clerk Salary – Nov (S/O)	£830.11	A Ash – WFM Mowing	£97.50	AADEFIB replacement pads	£102.00	Countrywide Grds Main – Oct	£934.00	Vitaplay Qtrly Maintenance	£235.20	PCC Clock grant	£215.00	Pension Contributions	£43.88	
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14	Next Meeting – Thursday 6 th December 2018 at 7pm - War Memorial Hall																					

Meeting closed at 20.55

These minutes were approved and signed by the Chairman at the meeting held on 6th December 2018