

**ABBOTTS ANN PARISH COUNCIL  
MINUTES FROM THE MEETING HELD ON  
THURSDAY 3<sup>rd</sup> March 2016  
7.00PM AT THE BURGHCLERE DOWN COMMUNITY CENTRE**



Present: Parish Councillors Mrs E Howard (Vice Chairman), Mrs S Coffey, A Hayter, B Sims, B Griffiths, Borough Councillors Mrs M Flood, G Stallard, County Councillor A Gibson.

Members of the Public: 9

Minutes: Mrs Clare Cotterell – Clerk

Meeting started at 19.00 and was chaired by Cllr Howard (Vice Chairman) in the Chairman's absence.

AGENDA ITEM		ACTION
1	<p><b>Apologies for Absence</b> Apologies were received from Parish Councillors Deacon and Bleeker. The Clerk gave the Chairman's apologies, particularly to the residents of Burghclere Down, that she was unable to attend the meeting and that she hoped to have some further meetings held there.</p>	NOTE
2	<p><b>Declarations of Interest:</b> Cllr Griffiths highlighted that Rosemary Groves is his wife, and correspondent to both village magazine and Andover Advertiser.</p>	NOTE
3	<p><b>Cllrs to agree the minutes to be an accurate record of the meeting held on 4<sup>th</sup> February 2016:</b> Amendments approved were: Item 3: Cllr Griffiths asked that the wording Vice Chair be amended to Vice Chairman and "if the Chairman stood down" be amended to read "if the Chairman is absent". Item 4: Cllr Hayter stated that at the meeting he had asked for the voter's names to be shown. Amended to show that Cllrs Deacon, Bleeker, Hayter and Sims voted for agreement and Cllrs Griffiths and Coffey abstained.</p> <p><b>RESOLVED:</b> Proposed Cllr Hayter, seconded Cllr Sims, Cllrs Howard, Griffiths, Sims and Hayter voted for agreement and Cllr Coffey abstained.</p> <p><b>Cllrs to agree the minutes to be an accurate record of the extraordinary meeting held on 11<sup>th</sup> February 2016:</b> Amendments approved: Item 5: Cllr Hayter stated it was requested that voter's names be shown on the minutes. Minutes were amended to show that Cllrs Deacon, Bleeker and Hayter voted for the proposal, Cllr Griffiths voted against and Cllr Sims abstained.</p> <p><b>RESOLVED:</b> Proposed: Cllr Sims, seconded Cllr Hayter, all agreed.</p>	
4	<p><b>Actions from the meetings held on 4<sup>th</sup> and 11<sup>th</sup> February 2016:</b> Clerk's actions reported from meetings held in February 2016: <b>4<sup>th</sup> Feb:</b> <u>Item 4</u> – Amendments to minutes of 3 December and 7 January typed - COMPLETED <u>Item 5</u> – No correspondence located by clerk referring to Carrilion Telent, confirmed correspondence held by Cllr Griffiths, quotation has been forwarded to Carrilion Telent – COMPLETED – Cllr Griffiths confirmed he had not heard anything yet and would be following this up. Letter sent to instruct Faraday Fabrications to remove railings in Burial Ground – sent 17.02.16 - COMPLETED Update Action Tracker List when received from Cllr Hayter - awaited <u>Item 6 c</u>) – Enquiry sent to BT to confirm ownership of telephone box – This reply received: <b>"If a public body wants to "buy" a phone box from us, we're usually able to agree to the request. This costs a nominal £1. We'd remove the internal equipment and the box then becomes yours. We've now "sold" over 3 000 boxes. You'll no doubt have an idea as to whether people feel there's still a need for a public telephone in the area. Our records show there's only been one call from the box in the last 18 months and I suspect this was an engineer's test call. We've also got an engineer report to say there's good mobile coverage next to the telephone box. So long term we'd probably be looking to remove the public payphone</b></p>	<p>Cllr Griffiths</p> <p>Cllr Hayter</p>

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	<p><b>service. If you were to adopt it, we'd fully support you. And in light of the other difficulties outlined in your emails to Michael, I'd be willing to offer you a painting kit as a good will gesture if the parish council decided to adopt the box.</b></p> <p><b>Here's a link with more information:</b>  <a href="http://btbusiness.custhelp.com/app/answers/detail/a_id/30225/c/2197.3309.3258">http://btbusiness.custhelp.com/app/answers/detail/a_id/30225/c/2197.3309.3258</a> <b>Please let me know if you'd like further details"</b></p> <p>There are some conditions of transfer, please see these under the above link. This item now added to March agenda for decision on whether PC wish to adopt the telephone box. – Ongoing. – See Minute Item 11.</p> <p><u>Item 7</u> – 151217 Public Consultation proposed permanent traffic regulation order for Anna, Harroway and Millway wards – Clerk confirms email received from TVBC on 17.12.15 and forwarded to Cllrs on the same date - COMPLETED</p> <p><u>Item 10 b)</u> – Clerk to post update in Parish Magazine – article sent to editor on 12.02.16 – COMPLETED</p> <p><b>11<sup>th</sup> Feb:</b></p> <p><u>Item 6 a) &amp; 7</u> – to check availability of hall – confirmed and booked for 17<sup>th</sup> March and 7<sup>th</sup> &amp; 8<sup>th</sup> April. - COMPLETED</p> <p><u>Item 6 c)</u> – to contact HALC for amendment list – contacted and reply received with Addendum to 4<sup>th</sup> Edition. - COMPLETED</p> <p><u>Item 8</u> – to check with Came &amp; Co that SFMC are currently covered on PC insurance while acting on behalf of PC – confirmed by email on 15.02.16 " On the basis the SFMC is acting under the control and direction of the Parish Council, I am pleased to confirm their responsibilities towards maintaining the pavilion and taking bookings for the field will be insured by the policy we arrange" – COMPLETED</p> <p><u>Item 12</u> – be involved in Pensions working group – in progress.</p>	<b>Clerk</b>
<b>5</b>	<p><b>Public Participation:</b></p> <p>A member of the public asked for update re private external lighting on Burghclere Down and who is responsible for the electricity and billing. Cllr Gibson responded that it is on a private supply. Cllr Gibson will identify which lights on the estate are within the HCC lighting programme and maintained by HCC.</p> <p>Cllr Eccleston, as a member of Andover Town Council, gave an update regarding boundary reviews and whether they can be redrawn before or after the TVBC Ward review. He read a proposed motion to be submitted on 31<sup>st</sup> March to Andover Town Council which is to include the areas of Burghclere Down and Augusta Park within Andover Town Council, subject to the agreement of the parishes, with an effective date of April 2017. If passed it will then be sent to TVBC. Cllr Eccleston will keep AAPC updated.</p> <p>A member of the public spoke representing a group of local residents who would like to offer their services as a committee to look after the interests of The Green in Abbots Ann and report to the Parish Council accordingly. The Chairman asked for a proposal in writing to be put forward and sent to the Clerk for inclusion on the agenda for April.</p>	<b>Cllr Gibson</b>
<b>6</b>	<p><b>Borough and County Councillor reports:</b></p> <p>Cllr Gibson reported:</p> <ul style="list-style-type: none"> <li>• Council tax will be increased by 3.99% for HCC, this is due to receiving less money from central government. HCC's contribution is about 70% of the tax.</li> <li>• Libraries service - HCC is not closing static libraries but the mobile library service will probably be closed. They will try and coordinate the service with coffee mornings in some parishes and also try to extend the home delivery service. Cllr Gibson will engage with parishes to see how they can best serve communities for a library service. Cllr Coffey asked about the process of the home delivery service and Cllr Gibson advised the information is available on the website.</li> </ul> <p>Cllr Stallard reported:</p>	

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	<ul style="list-style-type: none"> <li>• Council tax – the Borough Council has resolved to increase Council tax by £5 at band D. TVBC’s contribution is about 8%.</li> <li>• Andover Garden Centre car park – reported that the planning application has been refused under delegated powers citing both countryside and local gap and using the right policies under the new Local Plan.</li> <li>• Traffic regulation proposals – results have been viewed on the second consultation. There was no further input from Abbots Ann but considerable input from BD and will continue to consider this input. Cllr Stallard answered a question from a member of the public regarding the yellow line which may not happen by the end of March but could be shortly after. The decision will be announced by press release and on the website.</li> <li>• Resilience forum – reported that Abbots Ann Parish Council’s Chairman attended the resilience forum along with 40 or 50 other people. Cllr Stallard suggested to ask for an update from Chairman as an agenda item at the next meeting.</li> <li>• Queens 90<sup>th</sup> birthday – There is a major Clean for the Queen event planned in Andover and advised TVBC will provided litter pickers, bags and will collect the results of a clean. There is also a birthday tea held by the mayor for all people who have their 90<sup>th</sup> birthday this year. Cllr Coffey advised there will be a picnic in Bulbery on 5<sup>th</sup> June organised by some residents.</li> </ul>													
7	<p><b>Planning and Tree Work applications – Cllrs to propose a response to be submitted to TVBC relating to the following applications:</b></p> <ul style="list-style-type: none"> <li>a) 16/00222/FULLN – 5 Manor Close, Abbots Ann – No objection. <b>RESOLVED:</b> Proposed Cllr Hayter, seconded Cllr Sims, all agreed.</li> <li>b) 16/00325/FULLN – 107 Hibiscus Crescent, Andover – No objection. <b>RESOLVED:</b> Proposed Cllr Hayter, seconded Cllr Sims, all agreed.</li> <li>c) 16/00413/FULLN &amp; 16/00414/LBWN – Manor Farm House, Dunkirt Lane, Abbots Ann – No objection. <b>RESOLVED:</b> Proposed Cllr Sims, seconded Cllr Hayter, all agreed, except Cllr Griffiths who wished it recorded that he had insufficient time to see it and thus lodged an objection that he had not been able to look at it.</li> <li>d) 15/02029/FULLN – 2 Abbots Close, Abbots Ann – No objection. <b>RESOLVED:</b> Proposed Cllr Hayter, seconded Cllr Sims, Cllrs Hayter, Sims, Howard and Coffey voted for the proposal, Cllr Griffiths voted against. Proposal carried.</li> </ul> <p>Discussion regarding circulation of the planning applications, Clerk will give some thought to the process.</p> <p>Cllrs Gibson, Flood and Stallard left the meeting at 19.51.</p>													
8	<p><b>Finance:</b></p> <ul style="list-style-type: none"> <li>a) Cllrs to propose the financial statement for the period 1<sup>st</sup> – 29<sup>th</sup> February 2016 is accepted as a correct record.</li> <li>b) Cllrs to approve the following payments to be made. <table border="0" style="margin-left: 20px;"> <thead> <tr> <th style="text-align: left;">Chq</th> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Amount</th> </tr> </thead> <tbody> <tr> <td>1057</td> <td>HALC</td> <td>£ 42.00</td> </tr> <tr> <td>1058</td> <td>Clerk/office expenses</td> <td>£ 65.39</td> </tr> <tr> <td>1059</td> <td>Clerk salary</td> <td>£855.84</td> </tr> </tbody> </table> <p style="margin-left: 20px;">Parts a and b <b>RESOLVED:</b> Proposed: Cllr Hayter, seconded Cllr Griffiths, all agreed.</p> </li> <li>c) Cllrs to approve the funding request from Sports Field Management Committee under Local Government (Misc Provisions) Act 1976 s.19.</li> </ul> <p>Question raised held regarding which statutory provision any funding requests come under, Clerk will look into this.</p>	Chq	Payee	Amount	1057	HALC	£ 42.00	1058	Clerk/office expenses	£ 65.39	1059	Clerk salary	£855.84	
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	<p>Discussion held regarding concern over whether the Parish Council should be funding the operational costs for Sportsfield. Proposal to pay to SFMC a grant of £1285.00 under Local Government (Misc Provisions) Act 1976 s.19 <b>RESOLVED:</b> Proposed Cllr Griffiths, seconded Cllr Coffey, Cllrs Griffiths, Coffey, Howard, Sims agreed, Cllr Hayter abstained.</p> <p>Chairman accepted a member of public to comment, the suggestion that SFMC are advised that no further funds available until an action plan is produced.</p>	
<b>9</b>	<p><b>Cllrs to propose decision on Sector Led Body for External Audit:</b> A short discussion was held and the Parish Council proposed to "opt in". <b>RESOLVED:</b> Proposed Cllr Hayter, seconded Cllr Sims, all agreed.</p>	
<b>10</b>	<p><b>Cllrs to approve appointment of Footpaths Officer:</b> The Parish Council resolved to approve the appointment of Bernard and Carol Readman as Footpath Officers. It was noted that the Council wholeheartedly welcomed the appointment. Chairman to meet with them to show the Parish footpaths map and agree monthly reporting. <b>RESOLVED:</b> Proposed Cllr Sims, seconded Cllr Hayter, all agreed. A member of the public asked about a path near A303/Burghclere Down. <b>Action:</b> Clerk to investigate whether it is a Right of Way and who may be responsible for it.</p>	<p><b>Cllr Deacon</b></p> <p><b>Clerk</b></p>
<b>11</b>	<p><b>Cllrs to propose decision on adoption of Red Telephone Box:</b> Agreed for the Parish Council to go ahead with adoption of the red telephone box, at the cost of £1.00 under Local Government Act 1972 s.137, with BT continuing to be responsible for power supply. <b>RESOLVED:</b> Proposed Cllr Sims, seconded Cllr Coffey, all agreed. <b>Action:</b> Clerk to apply for adoption.</p>	<p><b>Clerk</b></p>
<b>12</b>	<p><b>Cllrs to propose decision on additional defibrillator for the village:</b> The Parish Council resolved to purchase a defibrillator to be sited at Poplar Farm Inn under Local Government Act 1972 s.137. <b>Action:</b> Clerk to obtain 3 quotes and arrange to purchase the lowest price. <b>RESOLVED:</b> Proposed Cllr Hayter, seconded Cllr Sims, all agreed.</p>	<p><b>Clerk</b></p>
<b>13</b>	<p><b>Correspondence:</b></p> <ul style="list-style-type: none"> <li>a) Neighbourhood Planning Workshop – 21 March 2016 – noted that Cllrs Deacon and Griffiths would like to attend.</li> <li>b) Email received regarding speed limits – To be put on agenda for April for when Cllr Gibson is present. <b>Action:</b> Clerk to confirm to correspondent.</li> <li>c) 90<sup>th</sup> Birthday celebrations email – <b>Action:</b> Clerk to forward names for the Parish to TVBC.</li> <li>d) 100<sup>th</sup> Anniversary of the Battle of the Somme email. <b>Action:</b> Clerk to contact Tim Tayler</li> </ul>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>
<b>14</b>	<p>Agenda items for the Extraordinary Meeting on Thursday 17 March 2016 Budget review – <b>Action:</b> Clerk to identify powers under which items can be spent. Asset register review</p>	<p><b>Clerk</b></p>
<b>15</b>	<p><b>The next meetings of the Parish Council will be held on:</b> Extraordinary meeting on Thursday 17<sup>th</sup> March at 7.00pm at War Memorial Hall. Parish Council meeting on Thursday 7<sup>th</sup> April 2016 at 7.00pm and Annual Parish Assembly on Friday 8<sup>th</sup> April 2016 at 7.00pm, both held at War Memorial Hall.</p>	

**Meeting closed at 20.48**

**Approved and signed by the Chairman at the Council Meeting on 7<sup>th</sup> April 2016**