

**ABBOTTS ANN PARISH COUNCIL**  
**Minutes from the Meeting held on**  
**Thursday 7<sup>th</sup> December 2017 at 19:00**  
**at Burghclere Down Community Centre, Andover**



Present: Parish Councillors A Hayter (Chairman), T Abram (Vice Chairman),  
C Teasdale, Mrs S Bleeker, Borough Councillor Mrs M Flood.

Members of the Public: 2

Minutes: Mrs Clare Cotterell – Clerk

Meeting started 19.00

AGENDA ITEM		ACTION
<b>1</b>	<b>Apologies for Absence</b> Apologies were received from Cllrs Doherty, Haigh, Wells, Borough Cllr Stallard and County Cllr Gibson.	<b>NOTED</b>
<b>2</b>	<b>Declarations of Interest</b> None.	<b>NOTED</b>
<b>3</b>	<b>Cllrs to agree the minutes to be an accurate record of the meeting held on 2<sup>nd</sup> November 2017</b> – Proposed Cllr Abram, seconded Cllr Teasdale, all agreed.	
<b>4</b>	<p><b>Actions/Updates to be reported</b>  <u>Clerk's actions from meeting held on 02.11.17</u>  Item 5 – Published the copy of the Faculty on website.  Item 13c – Requested quote from Countrywide re cutting back hedge on southern side of The Green – cost £295.00+VAT – Clerk has contacted the householder who has now confirmed the hedge has been cut back. Householder has commented about a football goal being used on The Green and requested that it isn't used by his boundary fence in case of damage.  Item 14c – updated the Financial Regulations – (item 3.6).</p> <p><u>Updates:</u>  Tree work at WMH completed and invoice received.  Lengthsman scheme – on agenda.  Cllr Wells has reported that work on the fence around wildflower meadow on The Green should start on 15<sup>th</sup> January and he will oversee the work.  Path from Bulbery to the School – a Land Registry search show Aster Communities as registered proprietor for the path between the corner of the sports field to the point where it joins the path to the school – this information has been forwarded to Aster who are consulting their legal department.</p> <p>Cllr Hayter confirmed a meeting will be taking place with Paul Jackson regarding Manor Farm and to discuss issues and lorries accessing Manor Farm on 15<sup>th</sup> December. Other Cllrs are welcome to attend. Also confirmed a letter has been received from a resident concerning regular problems with lorries getting stuck on the bends at the Abbots Ann end of the road. Chairman has replied to resident and advised the letter was received too late to be added to agenda but has suggested recording evidence, possibly photographic, each time this occurs.</p>	
<b>5</b>	<b>Public Participation</b> – <i>This item will be limited to 15 minutes, unless directed otherwise by the Chairman.</i> None.	
<b>6</b>	<p><b>Borough and County Councillors Reports</b>  Cllr Flood reported:</p> <ul style="list-style-type: none"> <li>• Yellow lines at Bulbery – TVBC Officer has inspected the lines and they are as in accordance with the original traffic regulation order. The officer has suggested their appearance is ragged due to the unlevel surface of the road edge.</li> <li>• Andover magistrate court site is being put forward as a possible cultural quarter.</li> <li>• Cllr Flood has been advised that it could be beneficial for as many representatives as possible, from all the different Parish Councils affected, to stand and speak at the appeal for the Andover Business Park. Cllr Flood hopes that HCC/TVBC/Parish Councils continue working in partnership going forward.</li> </ul>	
<b>7</b>	<p><b>Planning and Tree Work applications – Cllrs to propose responses to be submitted to TVBC relating to the following applications: Proposed Cllr Abram, seconded Cllr Teasdale.</b></p> <p>a) 17/02782/FULLN &amp; 17/02783/LBWN – Proposed external cold store, replace boundary fencing, new paving and planting externally, and internal alterations to include alterations to partitions and screens, relocation of steps, raise floor and replace carpet with floor boarding – The Poplar Farm Inn, Old Salisbury Road, Abbots Ann – <b>No Objection - all agreed.</b></p>	

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	<p>b) 17/02803/FULLN – Ground floor extensions to utility, hall, bathroom, dressing room and study, first floor extension to provide additional bedroom accommodation, alterations, replacement fenestration and glazed doors – Springvale, Clatford Lodge, Salisbury Road, Andover – <b>No Objection - all agreed.</b></p> <p>c) 17/02921/LBWN – Creation of new opening at first floor level and insertion of timber stud walls - The Old Rectory, Church Lane Footpath, Abbots Ann – <b>No Objection - all agreed.</b></p> <p>d) 17/02892/TREEN – Maple Tree (T1) - Reduce by 2.5metres to old pruning points, Apple Tree (T2) - Reduce and shape back to old pruning points by 2 metres and remove shots on main stem, Ash Tree (T3) - Pollard back to old pruning points (5metres) - Nether House, Monxton Road, Abbots Ann – <b>No Objection - all agreed.</b></p> <p>e) 17/02909/TPON – Fell 1 Ash - The Old Piggeries, Abbots Hill Farm, Abbots Hill, Little Ann – <b>No Objection - all agreed.</b></p>	
<p><b>8</b></p>	<p><b>Community Governance Review and Andover Town Council</b></p> <p>Cllrs to consider whether to support the proposed submission from Andover Town Council for the Community Governance Review.</p> <p>Cllr Gates, a member of Andover Town Council, attended the meeting and gave an overview of how the town council was set up and that Burghclere Down and Augusta Park are not included in the town council parish. The town council feel it could be beneficial to include both areas within Andover as part of the CGR. Cllrs expressed concerns over the size Andover could become with approximately 38,000 residents and be 1/3<sup>rd</sup> of Test Valley Borough. It was also suggested that the MOD camp along Monxton Road/south of A303 could be included in Abbots Ann rather than in Andover, as it is currently.</p> <p>Cllrs agreed to produce a flyer, in consultation with the town council, explaining the pros and cons of the boundary review to inform residents and mail-drop in Abbots Ann Parish. Cllr Teasdale to coordinate flyer with the help of Cllr Hayter. The town council to consult with Monxton Road residents.</p> <p>Agreed an extraordinary meeting could be held at Burghclere Down towards the end of January to review any responses from residents and to propose an AAPC response to the consultation.</p>	<p><b>Cllrs Teasdale/ Hayter/ Town Council/ Ex Mtg</b></p>
<p><b>9</b></p>	<p><b>Planning Appeal for Plot 5, Andover Business Park (17/00043/OUTN)</b></p> <p>Cllrs to receive an update and consider whether:</p> <p>An update was circulated regarding the meeting held at TVBC. The consensus of the parish councils present was that if the PC opinion was very different from TVBC's then that could be a reason to propose the option to be represented as a "Rule 6" party.</p> <p>a) AAPC hire a QC and be represented as a "Rule 6" party and confirm the instruction to the QC – to be submitted by 7<sup>th</sup> December – After discussion it was agreed <u>not</u> to be represented as a Rule 6 party – Proposed Cllr Abram, seconded Cllr Bleeker, all agreed.</p> <p>b) AAPC send an email of support for the original TVBC position – to be submitted by 7<sup>th</sup> December – A draft letter had been circulated.</p> <p>Cllrs discussed the options and agreed to option b). The content of the draft letter was agreed and Cllr Hayter to submit the letter – Proposed Cllr Abram, seconded Cllr Teasdale, all agreed.</p>	<p><b>Cllr Hayter</b></p>
<p><b>10</b></p>	<p><b>Sports Field Committee Update</b></p> <p>Cllrs to receive an update on the SFC – Cllr Hayter advised that the SFC were unable to attend the meeting and the Chairman (SFC) had sent an update that the SFC still want to become a charity. The Chairman (SFC) also advised he will be resigning soon and a new Chairman is to be recruited.</p> <p>Cllrs discussed the current situation and expressed their concerns that the group are no further forward in becoming a charity and are organising events but not charging sufficient fees which cover the utility/maintenance costs. The discussion included whether the facility should be closed until proper organisation was in place, to make the group a committee of the PC or set up an events management/user group. The committee are noted for their hard work in running excellent events on the sports field.</p> <p>Action – to be discussed and voted on at the next PC meeting for the future management of the pavilion and sports field.</p>	<p><b>Ag item</b></p>

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<b>11</b>	<p><b>Correspondence</b></p> <p>a) TVBC - Review of Current &amp; New Traffic Regulation Orders:  Cllrs to request TVBC to consider imposing traffic regulations on the road between Abbots Ann and Monxton – It was discussed and agreed to send a request to TVBC to consider imposing traffic regulations on HGV/HCV use on the road between Abbots Ann and Monxton (Manor Farm Road). – Proposed Cllr Bleeker, seconded Cllr Teasdale, all agreed.</p> <p>Cllr Hayter suggested that although the ANPR system was initially installed for the business park it could be used for monitoring other traffic. Cllr Hayter took an action to contact HCC and TVBC to consider using the same ANPR system for other uses.</p> <p>b) HCC Rights of Way Priority Cutting Lists – 2018:  Cllrs to confirm which 5 paths to submit - Agreed to submit the same named 5 paths as last year. Donkey Path, Pitts Path, The Drove, Penny Path and Green Lane. – Proposed Cllr Bleeker, seconded Cllr Abram, all agreed.</p>	<p><b>Cllr Hayter</b></p> <p><b>Cllr Hayter</b></p> <p><b>Clerk</b></p>																				
<b>12</b>	<p><b>Lengthsman Scheme Contracts</b></p> <p>Cllrs to review and approve the contracts for joining the Lengthsman Scheme as part of the Goodworth Clatford cluster – Clerk updated that the contracts are not quite ready to sign and the lead council is finalising their contract with HCC. Cllrs requested clarification on a termination clause and frequency of review. Clerk to confirm with lead council.</p>	<p><b>Clerk</b></p>																				
<b>13</b>	<p><b>Finance:</b></p> <p>a) Cllrs to approve the Financial Statement for 1<sup>st</sup> to 30<sup>th</sup> November 2017 – Proposed Cllr Bleeker, seconded Cllr Teasdale, all agreed.</p> <p>b) Cllrs to approve the following payments to be made – Proposed Cllr Bleeker, seconded Cllr Abram, all agreed.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payee</th> <th style="text-align: right;">Amount</th> <th style="text-align: left;">Payee</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>Clerks/office expenses – Nov</td> <td style="text-align: right;">£47.17</td> <td>Clerks Salary – Dec S/O</td> <td style="text-align: right;">£-</td> </tr> <tr> <td>Countrywide Grds Main – Nov</td> <td style="text-align: right;">£934.00</td> <td>Pension Contributions DD</td> <td style="text-align: right;">£-</td> </tr> <tr> <td>DM Payroll Services (2<sup>nd</sup> half)</td> <td style="text-align: right;">£40.50</td> <td>Countrywide – Tree works</td> <td style="text-align: right;">£336.00</td> </tr> <tr> <td>SLCC Subscriptions(AAPC share)</td> <td style="text-align: right;">£98.00</td> <td></td> <td></td> </tr> </tbody> </table> <p>c) Cllrs to approve payments for WMH bookings for 2018 and confirm frequency – Approved that the Parish Council pay quarterly for use of the WMH from 2018 at £6.50 per hour - Proposed Cllr Bleeker, seconded Cllr Teasdale, all agreed.</p> <p>d) Cllrs to consider the revised quotation for cutting the hedge/overgrowth back on The Green – Revised quotation revised from Countrywide including removing vegetation and grinding out the stumps - £620.00 + VAT – Proposed Cllr Abram, seconded Cllr Bleeker, all agreed.</p>	Payee	Amount	Payee	Amount	Clerks/office expenses – Nov	£47.17	Clerks Salary – Dec S/O	£-	Countrywide Grds Main – Nov	£934.00	Pension Contributions DD	£-	DM Payroll Services (2 <sup>nd</sup> half)	£40.50	Countrywide – Tree works	£336.00	SLCC Subscriptions(AAPC share)	£98.00			
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<b>14</b>	<p><b>Next Meeting – 11<sup>th</sup> January 2018 at 7pm – War Memorial Hall</b></p>																					

**Meeting closed at 20.32**

**These minutes were approved and signed by the Chairman at the meeting held on 11<sup>th</sup> January 2018**