

ABBOTTS ANN PARISH COUNCIL
Minutes from the Meeting held on
Thursday 1st February 2018 at 19:00
at the War Memorial Hall, Abbots Ann



Present: Parish Councillors A Hayter (Chairman), T Abram (Vice Chairman),
 C Teasdale, D Wells, M Doherty, Mrs S Bleeker, Mrs L Haigh, Borough Councillor
 Mrs M Flood.

Members of the Public: 4

Minutes: Andrew Hayter

Meeting started 1900

AGENDA ITEM		ACTION
1	Apologies for Absence Apologies were received from Borough Cllr Stallard. County Councillor Gibson	NOTED
2	Declarations of Interest None.	NOTED
3	Cllrs to agree the minutes to be an accurate record of the meetings held on: a) 11 th January 2018 – Clerk noted draft minutes showed 2017 instead of 2018 at the top, now amended. Proposed Cllr T Abram, Seconded Cllr S Bleeker, all agreed b) 23 rd January 2018 - Proposed Cllr L Haigh, Seconded Cllr S Bleeker, all agreed	
4	Actions/Updates to be reported <u>Clerk's actions from meeting held on 11.01.18</u> Item 10 – Community Engagement Flyer posted on website Item 11 – Quotations for signs for play areas – ongoing Item 14 – CIL monies list requested from TVBC – received and circulated. <u>Clerk's action from meeting held on 23.01.18</u> Parish Council response to Community Governance Review was submitted to TVBC before the deadline of 29 th January by email and acknowledgement was received and circulated. <u>Updates:</u> <ul style="list-style-type: none"> • Maintenance Contractor has carried out the work on the hedge at The Green and submitted the invoice. <ul style="list-style-type: none"> ◦ Feedback – the contractors churned up the field near the entry gate and didn't tidy up. • Drainage in Duck Street – HCC have updated that the private watercourse has not been cleared. If work not completed by the end of week beginning 29.01.18, HCC will request a notice is served under s100 if the Highways Act 1980 which, if not complied with, allows HCC to undertake the work and recover the cost from the landowner. <ul style="list-style-type: none"> ◦ Update required next meeting. • Chairman has approved the Clerk's attendance at an overview of GDPR on 6th March, cost £40 to be shared with HPC. 	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk</p>
5	Public Participation -This item will be limited to 15 minutes, unless directed otherwise by the Chairman. None.	
6	Borough and County Councillors Reports Cllr Flood provided updates on the Community Governance review. A panel from TVBC will review the responses and assemble a proposal for the government inspectors. Cllr Bleeker asked for an update on the Andover Leisure Centre noting how many people had left and the generally poor communications from the new operators. Cllr Flood said she would pass along the concerns and confirmed that the development is on track.	
7	Planning and Tree Work applications – Cllrs to propose responses to be submitted to TVBC relating to the following applications: Proposed Cllr Abram, seconded Cllr Teasdale. a) 17/02699/LBWN - Installation of secondary glazing in seven windows - 1 Manor Cottages Church Road Abbots Ann. No objection, all agreed. b) 18/00043/VARN - Vary condition 23 of 15/00076/FULLN (Removal of some existing structures, and the conversion of existing barns to 8 dwellings, with associated parking, turning, landscaping, private amenity space, highway improvements, and a new 1.8m wide footway) to replace drawings 121216 03C, 05D and 07A with 121216 03D, 05E and 07B to allow amendments to internal layouts to plots 1, 2 and 6 and provide covered parking spaces for plots 1 and 8 - Down House Salisbury Road Abbots Ann Down No objection, all agreed	

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	<p>c) 18/00052/FULLN – Conservatory to rear – 19 Bluebell Close Andover No objection, all agreed</p> <p>d) 18/00124/TREEN - Pollard 4 Ash to 3 - 4 metres - Constantia Cottage 136 Little Ann Road Little Ann No objection, all agreed</p> <p>e) 18/00141/FULLN & 18/00142/LBWN - Installation of satellite dish to elevation of modern extension and removal of existing aerial - Pollyanna Little Ann Road Little Ann No objection, all agreed</p> <p>f) 18/00002/FULLN – Single storey rear extension – 1 Danebury Mews, Salisbury Road. No objection, all agreed</p>																					
8	<p>Correspondence</p> <p>a) Correspondence received from HCC regarding The Green/Trees. Action: arrange quote to cut trees back.</p> <p>b) Correspondence received from TVBC – Great British Spring Clean. Action: Pass to Fun Club as an option.</p> <p>c) Email received from PCC dated 25th January 2018. Action: to be considered as a change to Standing Orders at the Annual parish meeting to clarify that the Burial Committee covers both Burial Ground operated by the Parish Council under the Local Authorities Cemeteries Order and the maintenance and minor repair of the churchyard</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>																				
9	<p>Proposed Development of Manor Farm</p> <p>a) Cllrs to consider an amendment to Standing Order 7a (Pre-Planning Terms of Reference) to include an option to allow pre-planning consultation following a vote at a Parish Council meeting. (Deferred from previous meeting). (Detail of proposed amendment circulated). Proposed Cllr T Abram, Colin Seconded Cllr C Teasdale, Recording vote: For the proposal Cllr T Abram, Cllr C Teasdale, Cllr D Wells. Against: Cllr L Haigh, Cllr M Doherty, Cllr S Bleeker, Cllr A Hayter. Proposal not passed.</p> <p>b) Cllrs to approve that pre-application discussions can go ahead regarding Manor Farm under amended Standing Orders. (Deferred from previous meeting). This proposal was not progressed as the proposal in part a) was not passed.</p>																					
10	<p>Sportsfield Management Advisory Committee</p> <p>Cllrs received a brief update from Cllr Abram and Cllr Wells.</p> <p>Action: to publish rate card and hiring agreement on website.</p> <p>Action: to review the naming of the committees to ensure clear separation in the public's mind of the role of the Parish Council committee vs the events organizing committee.</p> <p>Action: insurance requirements to be resolved with Clerk.</p>	<p>Cllr Wells</p> <p>Cllr Wells</p> <p>Cllr Wells</p>																				
11	<p>Burial Ground Committee</p> <p>Cllrs received an update.</p> <p>a) Cllrs to approve repositioning the Burial Ground notice board to face Church Path and include in the refurbishment project for Parish Noticeboards. Proposed Cllr S Bleeker, Seconded Cllr D Wells, all agreed</p> <p>b) Cllrs to approve the CWGC Maintenance Agreement. Proposed Cllr T Abram, Seconded, Cllr S Bleeker, all agreed</p> <p>Action: Request for B Griffiths to provide the name of the person who provided the notice boards originally – recently offered in the Burial Committee.</p>	<p>R Groves</p>																				
14	<p>Finance:</p> <p>a) Cllrs to approve the Financial Statement for 1st to 31st January 2018 Proposed Cllr T Abram, Seconded Cllr C Teasdale, all agreed.</p> <p>b) Cllrs to approve the following payments to be made. Proposed Cllr T Abram, Seconded Cllr D Wells, all agreed</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Payee</u></th> <th style="text-align: right;"><u>Amount</u></th> <th style="text-align: left;"><u>Payee</u></th> <th style="text-align: right;"><u>Amount</u></th> </tr> </thead> <tbody> <tr> <td>Clerks/office expenses – Jan</td> <td style="text-align: right;">£70.66</td> <td>Clerk Salary - Feb 2018 (S/O)</td> <td style="text-align: right;">£-</td> </tr> <tr> <td>Countrywide Grds – hedge rmvl</td> <td style="text-align: right;">£744.00</td> <td>AAFPS Ltd-WFM Fence</td> <td style="text-align: right;">£2655.00</td> </tr> <tr> <td>WMH Grant roof</td> <td style="text-align: right;">£1200.00</td> <td>WMH Grant decorating</td> <td style="text-align: right;">£500.00</td> </tr> <tr> <td>Countrywide Grds – January</td> <td style="text-align: right;">£934.00</td> <td></td> <td></td> </tr> </tbody> </table>	<u>Payee</u>	<u>Amount</u>	<u>Payee</u>	<u>Amount</u>	Clerks/office expenses – Jan	£70.66	Clerk Salary - Feb 2018 (S/O)	£-	Countrywide Grds – hedge rmvl	£744.00	AAFPS Ltd-WFM Fence	£2655.00	WMH Grant roof	£1200.00	WMH Grant decorating	£500.00	Countrywide Grds – January	£934.00			
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15	Next Meeting – 1st March 2018 at 7pm – Burghclere Down Community Centre																					

Meeting closed at 2043

These minutes were approved and signed by the Chairman at the meeting held on 14th March 2018