

**ABBOTTS ANN PARISH COUNCIL**  
**Minutes from the Meeting**  
**held on Thursday 2<sup>nd</sup> July 2020 at 19:00**  
**via the Zoom platform.**

Present: Parish Cllrs: A Jordan (Chairman), G Howard (Vice Chairman),  
A Jones, D Perkin, C Wallis, C Coffey, P Roberts.  
Borough Cllr M Flood and County Cllr A Gibson

Members of the Public: 3

Minutes: Mrs C L Cotterell – Parish Clerk

Meeting started at 19.02

AGENDA ITEM		ACTION
<b>1</b>	<p><b>Chairman's Opening Remarks</b></p> <p>Chairman advised all present that the meeting was being recorded and may be recorded by members of the press and public. Members of the public present were asked if they wished to speak about any items on the agenda and if so to let the Chairman know.</p> <p>The Chairman reflected on the Covid19 situation and gave thanks to staff and volunteers at the shop and the volunteers of the Support Group for all the help and support given to the community during the lockdown period. The Chairman noted the support The Eagle had received for its takeaway service. The 2 pubs, Poplar Farm Inn and The Eagle will be reopening during the coming weekend.</p>	
<b>2</b>	<p><b>Apologies for Absence</b> – Apologies were received from Borough Cllr Coole.</p>	<b>NOTED</b>
<b>3</b>	<p><b>Declarations of Interest</b> – None.</p>	<b>NOTED</b>
<b>4</b>	<p><b>Cllrs to agree the minutes to be an accurate record of the meetings held on:</b></p> <p>a) 4<sup>th</sup> June 2020 – Full Council Meeting - Proposed Cllr Jordan, seconded Cllr Howard, all agreed.</p> <p>b) 11<sup>th</sup> June 2020 – Extraordinary Council Meeting – Proposed Cllr Jordan, seconded Cllr Perkin, all agreed.</p>	
<b>5</b>	<p><b>Actions/Updates</b></p> <p>Cllrs to note actions and updates already circulated and published.</p> <p>Cllrs noted reports from the Clerk and for the portfolios published with the agenda.</p>	<b>NOTED</b>
<b>6</b>	<p><b>Borough and County Councillor Reports</b></p> <p>Cllrs to note Borough and County Councillor reports</p> <p>Cllr Gibson reported:</p> <ul style="list-style-type: none"> <li>• Complaints have been received about the Household Waste Recycling Centre and will be trying to open more bays.</li> <li>• Cllr Gibson confirmed that a grant from HCC to AAPC to cover the Zoom subscriptions should have been paid today.</li> <li>• Central government have announced funding for local authorities in the region of £0.5billion - HCC expect to receive around £2m – HCC are facing financial issues over next few months with deficit on Council Tax and business rate collection.</li> <li>• Cllr Gibson has escalated the issue of the drainage by the village hall.</li> </ul> <p>Cllr Flood reported:</p> <ul style="list-style-type: none"> <li>• Tankers have been cleaning the drains in Duck Street over the last few weeks.</li> <li>• The Local Plan – Refined Issues and Options 2020 document for public consultation will be published 3<sup>rd</sup> July, the consultation will run until 28<sup>th</sup> August. More details can be found on TVBC website.</li> <li>• Citizens Advice Test Valley is located in the Chantry Centre.</li> <li>• Robert Jenrick has announced that extra help for Local Government will be offered.</li> </ul>	
<b>7</b>	<p><b>Planning - Cllrs to propose responses to be submitted to TVBC relating to the following applications:</b></p> <p>a) 20/01348/VARN - Vary condition 2 of 18/00764/FULLN (Demolition of building, erection of two houses with garages, replacement store/workshop (light industrial Class B1 (c)) with ancillary office accommodation and construction of vehicular access) to substitute the approved drawings in terms of floor plans, elevations and site layout to the following plan: JBa/p/01 - Andover Gas And Water, Salisbury Road, Abbots Ann – Cllrs resolved to submit <b>No Objection</b> - Proposed Cllr Howard, seconded Cllr Perkin, voted 6 for and 1 abstention – <u>Proposal carried</u>.</p>	
<b>8</b>	<p><b>AAPC Play Areas</b></p> <p>Cllrs to consider requirements to safely re-open AAPC Play Areas.</p> <p>After discussion it was resolved to conduct a Risk Assessment prior to 4/7/20, and based on the Risk Assessment, publish a notice informing the public of safety procedures to be followed and allow the facilities to open – Proposed Cllr Jordan, seconded Cllr Howard, 5 voted for, 1 voted against, 1 abstention – <u>Proposal carried</u> - <u>Action</u>: Cllr Jones to draft and circulate a Risk</p>	<b>Cllrs Jones/Jordan/</b>

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	Assessment document, Clerk to publish a notice and Cllr Jordan to assist in posting notices.	<b>Clerk</b>																								
<b>9</b>	<p><b>Amendments to Grounds Maintenance Contract</b>  Cllrs to consider amendments to the specification of works for the Grounds Maintenance Contract.</p> <p>Cllrs agreed to include clearing the area around the noticeboard by the Poplar Farm Inn to the Grounds Maintenance Contract specification under the footpaths section – Proposed Cllr Jordan, seconded Cllr Howard, all agreed.</p>																									
<b>10</b>	<p><b>S106 Update</b>  Cllrs to receive an update.</p> <p>Cllrs noted project ideas suitable for s106 funding, if available, including improving The Green/Village Hall improvements/Church Path fence/Tennis/Padel courts</p> <p>It was noted that the CLT project is moving forward and the group will be briefing the Council in a separate meeting.</p> <p>Chairman asked Cllrs to consider other projects for available s106 funding.</p>	<b>Cllrs</b>																								
<b>11</b>	<p><b>Cllrs to review, revise (if required) and adopt the draft Complaints Procedure</b>  Cllrs to review, revise if required and adopt the draft Complaints Procedure.</p> <p>Cllrs adopted the Complaints Procedure without amendment – Proposed Cllr Jordan, seconded Cllr Howard, all agreed.</p>																									
<b>12</b>	<p><b>Finance</b></p> <p>a) Cllrs to approve the Financial Statement for 1<sup>st</sup> to 30<sup>th</sup> June 2020 – Proposed Cllr Jordan, seconded Cllr Howard, all agreed.</p> <p>b) Cllrs to approve the following payment schedule – Proposed Cllr Jordan, seconded Cllr Howard, all agreed.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Payee</u></th> <th style="text-align: right;"><u>Amount</u></th> <th style="text-align: left;"><u>Payee</u></th> <th style="text-align: right;"><u>Amount</u></th> </tr> </thead> <tbody> <tr> <td>Clerk office/expenses (June)</td> <td style="text-align: right;">£44.60</td> <td>Community Support Group</td> <td></td> </tr> <tr> <td>Clerk Salary/Pensions/HMRC</td> <td style="text-align: right;">£1105.26</td> <td>(from TVBC Grant)</td> <td style="text-align: right;">£143.88</td> </tr> <tr> <td>Pavilion utilities</td> <td style="text-align: right;">£160.01</td> <td>Larkstel Ltd (Grds Main- June)</td> <td style="text-align: right;">£422.00</td> </tr> <tr> <td>ICO Registration 20/21</td> <td style="text-align: right;">£35.00</td> <td>TVBC Planning Permission fee</td> <td style="text-align: right;">£117.00</td> </tr> <tr> <td>BT Qtrly Bill</td> <td style="text-align: right;">£73.39</td> <td></td> <td></td> </tr> </tbody> </table> <p><u>Bank Balance as at 30<sup>th</sup> June 2020 - £53,727.06</u></p>	<u>Payee</u>	<u>Amount</u>	<u>Payee</u>	<u>Amount</u>	Clerk office/expenses (June)	£44.60	Community Support Group		Clerk Salary/Pensions/HMRC	£1105.26	(from TVBC Grant)	£143.88	Pavilion utilities	£160.01	Larkstel Ltd (Grds Main- June)	£422.00	ICO Registration 20/21	£35.00	TVBC Planning Permission fee	£117.00	BT Qtrly Bill	£73.39			
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<b>13</b>	<p><b>Schedule of Meeting Dates</b>  Cllrs to agree a schedule of meeting dates to May 2021.</p> <p>Cllrs agreed the proposed schedule of meeting dates – Proposed Cllr Jordan, seconded Cllr Jones, all agreed.</p>																									
<b>14</b>	<p><b>Next Meeting</b>  Date of next meeting - Thursday 3<sup>rd</sup> September 2020 – 7pm – to be held via a videoconference call.</p>																									

**Meeting closed at 20.21**